

MANAGER'S NEWSLETTER

April 1, 2016

DEPARTMENT OF PUBLIC SAFETY

In the past week, the Police Division responded to 70 calls for service. None of these were significant in nature. On Tuesday and Wednesday Detective Miller and Officer Smith finished the background investigation for Sean Kelly in the upper peninsula.

In the past week, the Fire Division responded to 19 calls for service. Of significance was an assist to Big Rapids Twp. Fire with a structure fire on Edgewood on early Wednesday morning. On Thursday there were also Captain promotional interviews conducted.

CODE ENFORCEMENT ACTIVITIES

Violations:

- | | |
|-----------------------------|--------------------------|
| (1) Animals | (10) Blight |
| (3) Disabled Vehicles | (3) Furniture |
| (17) Parking | (1) Permits |
| (7) Poly-cart Placement | (4) Property Maintenance |
| (1) Recreational Vehicles | (3) Signs |
| (6) Uninhabitable Dwellings | (2) Yard Waste |

PARK & RECREATION

Computer Classes wrapped up for the season and we will have many more opportunities in the fall.

MSU Extension, 4-H program, is partnering with the City to provide summer cooking classes at the Armory this summer. Kids in 3rd and 4th grade will become 4-H members and get a life skill for a nominal cost.

Girls on the Run 5K shirts were ordered and expecting to be in within a month.

Attended Farmer's Market Meeting.

Flint Job Corps will be in town next week to rebuild the Win Kellum dugouts. We are excited for this opportunity to work with them.

PUBLIC WORKS ACTIVITIES

DIAL-A-RIDE –

We picked up bus 6 in Grand Rapids this week after International put a new motor in it.

This was under Warranty, thanks to Scott and Kevin for following all the appropriate channels to make sure this was done right and on time.

Two of our Drivers, Deb Hill and Jennifer Rosenogle went to Grand Rapids this week for a class on Professional Communication Verbally and Written.

Here are the activities for 03/13 -03/26 **Two Weeks**

401 Adult Riders - (\$2.00 Fare)

827 Children Riders - (\$1.00 Fare)

1485 (\$1.00 Fare) - Seniors (156) and Disabled (1329) passengers of which 354 used the wheelchair lift to board

122 Free Riders - Aides that ride with disabled passengers and children 4 and under with an adult

79 No Shows - A person who calls for a ride and when we go to pick up and they are not there for ride

81 Safe Riders – Free rides from local establishments to anyone in the community on Thursday, Friday and Saturday nights 12:00 am to 2:30 am.

4,425 Ferris Shuttle Bus – Free rides to anyone on Campus, The new route has nine stops on campus- Lot 28, Allied Health, Campus Community Center, Sports Complex, Lot 4, Rock Cafe', Recreation Center, University Center, Arts and Science, 7:30 am - 7:00 pm Mon – Thur and 7:30 am – 2:00 pm on Friday.

7,420 Total Passengers

470 Out of City Riders - Anyone we pick up or drop off outside the Big Rapids City Limits

STREETS & PARKS –

Safety Topic: “Protecting Your Eyes”

- Installed new bus stop sign on Maple Street
- Cleaned out pots downtown, including shoveling out the dirt
- Filled potholes
- Fixed washout on Bjornson
- Hanging banners
- Fixing lights downtown
- Fixing signs; replacing faded ones, straightening posts and putting in new posts
- Painted curb for bus stop on Maple
- Fixed 2 catch basins
- Plowed snow, sanded and salted
- Fixed washout in alley off Locust
- Checked and jetted sewers per normal daily and call ins

- Picked up trash downtown and in parks
- Cleaned greens from pots downtown
- Put up tennis nets and volleyball net
- Putting garbage cans into parks
- Set out some picnic tables

MOTOR POOL –

- Staff vehicles & Miscellaneous Equipment:
 - 102- replaced under body lift cylinder and all the hydraulic piping to cylinders
 - 104- replaced vehicle speed sensor and connector
 - 106- replaced steering gear box
 - replaced 4 sets of underbody blades and curb guards
 - 201 pickup truck, replaced leaky transmission oil pan and did a trans service
 - 585 0-turn mower, serviced
 - 586 Kubota, serviced
- Police Cars:
 - 401- installed a new computer power supply
 - 402- repaired turn signal wiring and power relay
 - 404- replaced front tires and checked braked
- Busses:
 - 901- serviced and did a safety inspection, serviced wheelchair lift. Replaced leaky transmission cooler lines, air compressor belt and tensioner
 - Adjusted parking brake shoes
 - 904- replaced plugged exhaust filter and changed engine oil
 - 906- serviced and did a safety inspection, serviced wheel chair lift. installed a decal sticker and rear camera
 - 909- replaced leaky water pump and parking brake cables. Installed rear camera

MAIN MAINTENANCE -

- MISS Digs
- Miscellaneous reads

WWTP:

Safety Topic: “Give Safety a Hand”

- We continue to experience random episodes of high phosphorus concentrations in our Plant influent. IPP efforts are in progress, to determine the source. As a result, it is possible that our effluent phosphorus monthly average may exceed our permit limit.
- City Staff and Fleis & VandenBrink continue to refine the Draft Sewer Use Ordinance.

- Mike Enlow (Elhorn Engineering) was here, to look at our clarifier scum pits and discuss various chlorination options.
- Biotech has completed pumping, hauling and land-application of Plant biosolids stored on-site. 722,500 gallons were hauled and applied to farm fields near Grant Center.
- John Fribley has completed the IPP Annual Report for 2015, as well as the Mercury Minimization Report for 2015. Both have been submitted to the DEQ.
- Northwest Kent Mechanical installed a new SDC discharge pressure safety switch and related adapter piping. The SDC is back in service, and switch adjustment is in progress.
- A moisture scan of the new Blower Building roof was recently completed.
- PCS was on-site to clean out both clarifier scum pits, and the grease & grit channels. During this process, the submersible grit pump was also un-clogged again.
- An in-depth study of Lab data, Influent BOD and Plant Loading is in-progress, with the assistance of Fleis & VandenBrink.
- Lab sampling and analysis guidelines and procedures are also being evaluated, following a review of existing Lab data on-file.
- A Huber rep. was on-site, to assist with Headworks alarm shut-down and start-up issues.
- A Retirement Lunch was enjoyed at the Plant, to celebrate Denny Vandawater's 27.5 years of service to the City. Denny will be missed, and we wish him well in retirement.

Stephen Sobers
City Manager