

City Commission
March 6, 2017

Mayor Mark Warba called the regular meeting of the City Commission to order at 6:30 p.m.

Present: Commissioners Lynn Anderson, Tom Hogenson, Lorraine James, and Dan Rothstein; Mayor Mark J. Warba; City Manager Mark Gifford; City Attorney Eric D. Williams; and City Treasurer Aaron Kuhn.

Absent: None

There were 16 people in the audience.

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

APPROVAL OF MINUTES

Commissioner Hogenson moved, seconded by Commissioner Anderson that the minutes of February 20, 2017 regular meeting be accepted.

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

SPECIAL ORDERS OF THE DAY

American Public Works Association Award – Mark Gifford commented that the Michigan Chapter of the American Public Works Association announced that the Baldwin Street Bridge won the award for Project of the Year in the category of Structures \$5 Million to \$25 Million. There will be an awards banquet on May 25, 2017 at the Grand Traverse Resort in Acme, MI.

STUDY SESSION

- a. Public Input Session for Obtaining Public Input and Ideas for Projects to be included in the 2017/2018 City Budget.

Aaron Kuhn, City Treasurer, updated the Commission on the progress of budget talks with Department Heads. The Clerk presented a letter from Mrs. Marian Beadle asking that the Commission continue to place money in the budget for flats of Zinnias for City residents.

- b. Capital Improvement Plan (CIP)

Mark Sweppenheiser presented the 2017-2023 Capital Improvement Plan. The format of the CIP changed drastically this year. The MEDC now requires a six-year written

CIP to be eligible for grant funding. The watermain and reconstruction of Ives Avenue makes a six-year CIP essential.

The CIP committee met on two different occasions and visited Public Safety, Wastewater and Water Plants. The Planning Commission held a public hearing on February 15, 2017 and unanimously recommended approval of the 2017-2023 CIP.

This six-year plan will be updated annually with one year dropping off and another being added on.

Commissioner Anderson commented on the price of the Fairman building mural that will cost the City \$8,000. The particular area that the mural will be at is not as aesthetically pleasing as it could be. It looks like a billboard will have to be built and put up next to the wall. Sometimes an empty space has a lot to say and on that particular wall; there are still the clear lines of where the doors and windows once were, which are interesting in itself. She believes that the roads and sidewalks are in great need of repair.

Commissioner Anderson stated that she liked the format of the CIP that Mr. Sweppenheiser has put together.

Commissioner Rothstein congratulated Mr. Sweppenheiser on compiling a readable CIP budget process, which was easy to understand.

Commissioner James asked what the cost of the mural will be and who, if any, are donating toward it. Mr. Gifford stated that the total cost of the mural is \$45,000, which 50% will come from the State and then equal parts would come from the Festival of the Arts, Big Rapids Housing Commission and the City.

It was thought at first that the mural could not be affixed directly to the wall, but it turns out that this is not the case. The mural will most likely be affixed directly to the building.

Commissioner James asked about the 1 mill that is dedicated for streets and if so why does the CIP not reflect this. Mr. Kuhn stated that the 1 mill is still active and the CIP does not reflect this because the projects in the CIP are the only ones that were presented for this year and they do not add up to the 1 mill. Commissioner James asked that if the taxpayers are donating money for that extra mill, shouldn't the City be showing the equivalent to what that mill is bringing in for these CIP projects. Mr. Kuhn stated yes it should be shown. Mr. Sweppenheiser commented that the big concern was Ives Avenue and the unknown cost of that project. Commissioner James understood that, but the taxpayers are asked for the money, the City receives the money, and the mill comes in and goes to the street fund. The City should be showing at least the equivalent of that mill in CIP projects. She would like to see this going forward.

Commissioner James liked the format, however, it is out of order. She would like to see it compiled the way the funds are in the general ledger. In the future, she would like Mr. Kuhn to help Mr. Sweppenheiser get it in the proper order. She does like the format and the fact that it is easy to read.

Commissioner Hogenson is concerned about the street dollars. He believes that the residents have the right to look to the City to make sure that the streets are in good repair. Some of the streets that Commissioner Hogenson travels frequently are not in good repair and have not been for some time. He believes that there is an expectation that the people see dollars that have been earmarked for that project go to that purpose.

Mr. Kuhn commented that a mill represents approximately \$150,000 in property tax dollars and between the two funds the City has \$175,000 in CIP projects.

Mayor Warba asked that on Table 1 of the CIP report, Summary of Available Funds, it states that there is \$1,873,300. Is it correct that the money is actually there? Not all of that funding is being proposed for CIP projects, but at least the funds are available to do a great majority of the CIPs for 2017/2018. Mr. Kuhn stated that was correct.

PUBLIC COMMENT –

Pat Currie, Big Rapids, spoke on how he believes the City is doing a great job with the building of the beautiful Baldwin Street Bridge and buying of the Hanchett property for future development. His concern is that going east on the bridge, it is dark and wondered why there are not as many lights going east as there are going west. He heard that the City ran out of money, so not as many lights were installed.

In the CIP, the City has budgeted money for a \$45,000 mural in which the City's share would be \$8,000. This money could be used to purchase more lights. Mr. Currie would like to see the lights go all the way to Catherine Street. There are many existing businesses on the east side and in order to attract new businesses to the area, Mr. Currie believes that more lighting is needed. More lighting would also show unity and close the gap between the two sides of the City.

PUBLIC HEARING – 7:00 p.m. Public Hearing for Capital Improvement Plan.

The Mayor opened the public hearing for the Capital Improvement Plan at 7:05 p.m.

Bob Mcguire, Big Rapids Township, has lived in Big Rapids for 85 years. He is not in favor of incorporating Clay Cliffs into the City. He believes that years ago, a footprint of the City was created and that the boundaries should not be expanded. He would like to see the land stay in the township.

Mayor Warba commented that the property owner approached the City to see if the City would be interested in purchasing the land. The City did not approach the property owner. The City purchased the land and he believes that the property needs to be incorporated into the City. Clay Cliffs is a nature area and will continue to be such for everyone to enjoy. This land does not lend itself to development.

Mr. Bill Stanek commented that he appreciates what the City is doing in regards to Clay Cliffs.

There being no other comments, the Mayor closed the public hearing at 7:16 p.m.

The Mayor would like staff to look at the budget and maybe find a way to add lighting to further enhance the area to the east on the Baldwin Street Bridge.

There is a fencing project for the airport in the CIP. The Mayor was concerned that the airport fencing would be affected if the runway extension was approved in the future. He does not want to see the fence taken down due to the runway extension. Mr. Mike Lafferty stated that the fence would not be affected.

The Ives drain and the Ives watermain projects need to be coordinated so that the Ives watermain is not dug up at a later date in order to improve the Ives drain.

The Mayor asked if the roadway funding bill was estimated in the CIP. Mr. Kuhn stated on the revenue projections that he has seen from MDOT the City's funding will be drastically increased over the next two to three fiscal years. This is reflected in the CIP for local and major streets over the six-year plan. The Mayor asked that if funding increases from this source, can the City taper off from the 1 mill that has been dedicated to the street improvements. Mr. Kuhn stated that the City could have that conversation going forward.

Shared services – The Mayor discussed the possibility of a Civil Engineer being employed jointly by the City and the Mecosta County Road Commission. Serious discussions should also be need regarding combining MOTAs and DART. This could be a cost savings and could still provide quality service to our residents both within the City and out.

Water replacement fund – In fiscal years 2021/22 and 2022/23 there are CIPs for the replacement of all lights and fixtures and to repaint both clarifiers at the water plant in the amount of \$176,000 for both fiscal years. The debt on the water plant is due to retire in 2019. The Mayor encourages the future commission and staff to decommission the current water treatment plant. He is not sure what purpose it serves since the City changed its water source from the river to the well fields by the airport. Once the debt is paid off, money could be saved by decommissioning the plant and by not doing these CIP projects.

RESOLUTION NO. 17-25

Commissioner Hogenson moved, seconded by Commissioner James, the adoption of the following resolution:

RESOLUTION ADOPTING THE 2017/23 CAPITAL IMPROVEMENT PLAN

WHEREAS, Municipal Policy MIS-11 requires the City to develop a Capital Improvement Plan, which is updated annually, and

WHEREAS, the MEDC is requiring a six-year written Capital Improvement Plan in order for the City to be eligible for grant funding, and

WHEREAS, the City staff is required to provide the City Commission with the CIP (Capital Improvement Plan) in advance of the budgetary process, and

WHEREAS, after soliciting input into the CIP, the Planning Commission makes an advisory recommendation to the City Commission, and

WHEREAS, at their February 15, 2017 public hearing, the Planning Commission recommendation adoption as per the attached FY 2017/23 Capital Improvement Plan Listing.

NOW, THEREFORE, BE IT RESOLVED, that the City Commission hereby adopts the attached 2017/23 Capital Improvement Plan.

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

The Mayor declared the resolution adopted.

Dated: March 6, 2017

RESOLUTION NO. 17-26

Commissioner Rothstein moved, seconded by Commissioner James, the adoption of the following:

**RESOLUTION ACCEPTING MICHIGAN DEPARTMENT OF TRANSPORTATION
BLOCK GRANT TO RECEIVE FUNDING TO DO THE PHASE I - DESIGN OF THE
AIRPORT PERIMETER FENCE AND PHASE I – DESIGN TO ACQUIRE
SNOW REMOVAL EQUIPMENT (BROOM WITH AIR BLAST)
FOR ROBEN HOOD AIRPORT**

WHEREAS, the City has applied for and has been granted a Block Grant from the Michigan Department of Transportation for projects at Roben-Hood Airport, and

WHEREAS, this grant will be used for the Phase I – Design of a broom with air blast, and the perimeter fence for Roben Hood airport, and

WHEREAS, the total design amount of both projects is \$34,300.00, whereby \$32,585.00 comes from Federal and State grant monies with a City match of \$1,715.00.

NOW, THEREFORE, BE IT RESOLVED, that the City Commission approve Contract No. 2017-0382, Federal Project No. B-26-0013-2214 for the Federal/State/Local Airport Project under the MDOT Block Grant program in the amount of \$1,715.00 and authorize the Mayor to sign said contract.

BE IT FURTHER RESOLVED, that the funding for the Phase I -design for the perimeter fence has been approved in the City's Airport Capital Improvement Plan and will be expensed to Account No. 295-249-802.008 (Engineering – Airport Fence) and the funding for Phase I – Design of the Broom with Air Blast be expensed to Account No. 295-249-967.020(Airport Match).

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

The Mayor declared the resolution adopted.

Dated: March 6, 2017

RESOLUTION NO. 17-27

Commissioner Hogenson moved, seconded by Commissioner James, the adoption of the following:

RESOLUTION APPROVING MEAD AND HUNT TO PROVIDE ENGINEERING SERVICES FOR THE SNOW REMOVAL EQUIPMENT PROPOSAL (BROOM WITH AIR BLAST) PHASE I - DESIGN

WHEREAS, the City Commission per resolution No. 16-99, dated October 3, 2016, hired Mead and Hunt as the City's engineering firm for Roben Hood airport, and

WHEREAS, the City desires to engage Mead and Hunt to perform professional engineering services for the snow removal equipment proposal (broom with air blast), Phase I - Design at Roben Hood Airport, and

WHEREAS, the total amount of this project is \$11,100, whereby \$10,545.00 comes from Federal and State grant monies with a City match of \$555.00.

NOW, THEREFORE, BE IT RESOLVED, that the City Commission approve the contract with Mead and Hunt for the snow removal equipment proposal (broom with air blast) Phase I – Design and authorize the Mayor to sign said contract.

BE IT FURTHER RESOLVED, that the funding for this project will be expensed to Account No. 295-249-967-020 (Airport Match).

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

The Mayor declared the resolution adopted.

Dated: March 6, 2017

Commissioner James asked if staff was considering installing any new sidewalks. Mr. Gifford stated that the current funding levels are for maintaining current sidewalks only. The budget would have to be doubled in order to install any new sidewalks.

RESOLUTION NO. 17-28

Commissioner Rothstein moved, seconded by Commissioner Anderson, the adoption of the following resolution:

RESOLUTION DIRECTING STAFF TO PREPARE ESTIMATES AND DIAGRAMS AND TO ESTABLISH A PUBLIC HEARING DATE REGARDING 2016/2017 SIDEWALK SPECIAL ASSESSMENT PROJECT

WHEREAS, the City Commission of the City of Big Rapids determines that a public improvement through the new, replacement and repair of certain sidewalks, where required, is necessary and shall be initiated by Special Assessment and therefore;

BE IT RESOLVED, that a public improvement through construction of new sidewalk, replacement and repair of existing sidewalk, is necessary and shall take place within certain properties on the following streets:

100 & 200 Block of Rust Ave.	300 & 400 Block of S. Michigan Ave.
100 Block of Baldwin St.	100 Block of N. Stewart St.
800 Block of Marion Ave.	100 Block of S. Warren Ave.
200 Block of Fuller Ave.	

BE IT FURTHER RESOLVED, that 50% of the expense shall be paid by each property owner benefited thereby, and 50% of the expense shall be paid by the City of Big Rapids, and that the property owner's expense shall be levied and paid in the manner following:

Full payment to be spread over a three (3) year term payable in three (3) annual installments with interest at the rate of six percent (3%) per annum on all unpaid sums with no interest charged until after the first installment of the special assessment.

BE IT FURTHER RESOLVED, that the said special assessment shall be upon each lot, premise and parcel of land abutting the public improvement on or next to the above list of properties proportionately to the improvement; the expense for said improvement is estimated to be \$5.00 per square foot for installation of four inch (4") thickness sidewalk, \$5.75 per square foot for installation of six inch (6") thickness sidewalk, and \$5.75 per square foot for installation of ramp.

BE IT FURTHER RESOLVED, that the Public Works Deputy Director shall prepare estimates and diagrams and that the estimates and diagrams be filed with the City Clerk for public examination, and the City Clerk shall publicize this public improvement in the Pioneer Press; and that the City Commission will meet on Monday March 20, at 7:00 p.m. in the Commission meeting room of City Hall to consider any objections.

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

The Mayor declared the resolution adopted.

Dated: March 6, 2017

Commissioner James asked if the storm water was the largest part of the expense of the Mitchell Creek Improvements because there is a large amount coming from the water fund. Mr. Kuhn stated that there was a formula that was used to determine the amount that would be coming from the general fund and from the water fund. He is comfortable with the formula that was used.

The Mayor stressed that the demolition of the Chamber of Commerce building would need to be coordinated with any improvements that are done to Mitchell Creek Park. Mr. Gifford stated that there have been discussions regarding the following:

- Demolishing the building before any improvements are done to the park
- City renting out the building

- Giving the building to Housing Commission

The Chamber owns the building and the City owns the land. The Chamber could take the building, but if they do not want the building it will revert to the City.

RESOLUTION NO. 17-29

Commissioner Anderson moved, seconded by Commissioner Hogenson, the adoption of the following resolution:

**RESOLUTION OF ACCEPTANCE OF DEPARTMENT OF NATURAL
RESOURCES PASSPORT GRANT AGREEMENT FOR
MITCHELL CREEK PARK IMPROVEMENT**

RESOLVED, that the City of Big Rapids, Michigan does hereby accept the terms of the Agreement for Grant #RP16-0054 as received from the Michigan Department of Natural Resources (DEPARTMENT), and that the City of Big Rapids does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide fifty-five thousand dollars (\$55,000, \$6,900 from 101-756-967.205, and \$48,100 from 590-561-967.205) to match the grant (\$45,000) authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Big Rapids City Commission authorizes the Grant Agreement with the Michigan Department of Resources for Mitchell Creek Park Improvements and, authorizes City Manager Mark Gifford and/or Mayor Mark Warba to sign the Grant Agreement and all other grant documentation.

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

The Mayor declared the resolution adopted.

Dated: March 6, 2017

RESOLUTION NO. 17-30

Commissioner Hogenson moved, seconded by Commissioner James, the adoption of the following:

**RESOLUTION ACCEPTING PROPOSAL FROM FLEIS & VANDENBRINK
FOR PRE-DESIGN SERVICES FOR CLARK AND
MAGNOLIA STREETS**

WHEREAS, the City of Big Rapids applied in 2016 for a grant from the Michigan's Community Development Block Grant (CDBG) under the Infrastructure Capacity Enhancement (ICE) program to assist with improvements to existing public infrastructure systems, and

WHEREAS, the Michigan Economic Development Corporation (MEDC) announced that they will be accepting applications for new projects under the CDBG ICE program and has increased the grant request, which allows for requests to not exceed \$2,000,000, and

WHEREAS, staff desires to take advantage of this grant request increase and requests professional services to assist in the Clark and Magnolia Street survey and the pre-design for the planning and preparation of the ICE grant application, and

WHEREAS, the City has retained Fleis and VandenBrink Engineering Inc. to provide engineering services, with the adoption of Resolution No. 15-52 dated June 1, 2015, and

WHEREAS, Fleis and VandenBrink Engineering Inc. has submitted a proposal outlining the engineering tasks and services they will provide in the amount of \$9,750.00.

NOW, THEREFORE, BE IT RESOLVED, that the City Commission hereby accepts the proposal of Fleis and VandenBrink Engineering Inc. to assist in the Clark and Magnolia Street survey and the pre-design for the planning and preparation of the ICE grant application in the amount of \$9,750.00.

BE IT FURTHER RESOLVED, that the cost be expensed from Account Number 599-561-967.069.

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

The Mayor declared the resolution adopted.

Dated: March 6, 2017

RESOLUTION NO. 17-31

Commissioner Hogenson moved, supported by Commissioner Anderson, the adoption of the following resolution.

**RESOLUTION ADOPTING POVERTY GUIDELINES FOR ADMINISTRATION OF
THE POVERTY EXEMPTION FROM PROPERTY TAXES**

WHEREAS, the adoption of guidelines for property tax poverty exemptions is required by state law, and

WHEREAS, the principal residence of persons who the City Assessor and Board of Review determine by reason of poverty are unable to contribute to the public charges is eligible for exemption in whole or in part from taxation under MCL 211.7u, and

WHEREAS, pursuant to MCL 211.7u, the City of Big Rapids needs to adopt guidelines for the City Assessor and the Board of Review to implement,

NOW THEREFORE, BE IT RESOLVED that the City Assessor and Board of Review shall follow the Federal Poverty Guidelines Used In Determination of Poverty Exemptions for 2017, which are adopted by the City Commission:

Size of Family Unit	Poverty Guidelines
1	\$ 11,880
2	\$ 16,020
3	\$ 20,160
4	\$ 24,300
5	\$ 28,440
6	\$ 32,580
7	\$ 36,730
8	\$ 40,890
For each additional person	\$ 4,160.

BE IT FURTHER RESOLVED that the following guidelines are adopted by the City Commission to include specific income and asset levels of the claimant and all persons residing in the household:

To be eligible for a property tax poverty exemption, on an annual basis a person shall:

- 1) Own and occupy as a principal residence the property for which an exemption is requested.
- 2) Obtain the proper application from the City Assessor and sign the application in front of the City Assessor or a member of the Board of Review, and file the signed application with the City Assessor or Board of Review accompanied by federal and state income tax returns for all persons residing in the residence, including any property tax credit returns filed in the immediately preceding year or in the current year.
- 3) Report and show that the total combined assets of the applicant do not exceed \$15,000, and the total combined assets of all persons residing in the residence do not exceed \$20,000, which assets include, without limitation, real estate other than the principal residence, motor vehicles, recreational vehicles, equipment, personal property, bank and investment accounts and securities.

- 4) Produce a valid driver's license or other form of identification.
- 5) Produce or reference documentary evidence of ownership of the property for which the exemption is requested.
- 6) Meet the federal poverty income guidelines.
- 7) File the application for exemption after January 1st but before the day prior to the last day of the Board of Review. The filing of the application for an exemption constitutes an appearance before the March, July or December Board of Review for the purpose of preserving the right to appeal to the Michigan Tax Tribunal.

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

The Mayor declared the resolution adopted.

Dated: March 6, 2017

CERTIFICATION

I, Tamyra K. Gillis, the duly appointed clerk of the City of Big Rapids do hereby certify the forgoing is a true and complete copy of a resolution adopted by the Big Rapids City Commission at a regular meeting held March 6, 2017 in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended. The minutes of the meeting were kept and will be or have been made available as required by said act.

Tamyra K. Gillis, City Clerk

RESOLUTION NO. 17-32

Commissioner Anderson moved, supported by Commissioner Rothstein, the adoption of the following resolution.

RESOLUTION AUTHORIZING ALTERNATIVE DATES IN MARCH FOR THE BOARD OF REVIEW AND TO SET ALTERNATIVE MEETING DATES FOR THE JULY AND DECEMBER BOARD OF REVIEW MEETINGS

WHEREAS, Act No. 194 of the Public Acts of 2003, MCL 211.30, permits a City to authorize alternative starting dates for the second meeting of the March Board of Review, and

WHEREAS, Section 53b of the General Property Tax Act, MCL 211.53b, requires a Board of Review that meets in July to meet on Tuesday following the third Monday in July, and a Board of Review that meets in December to meet on the Tuesday following the second Monday in December, and

WHEREAS, Public Act 122 of 2008, MCL 211.53b, allows an alternative July Board of Review meeting during the week of the third Monday in July, and an alternative

December Board of Review meeting date during the week of the second Monday of December, if authorized by the governing body of the municipality, and

WHEREAS, the City Commission determines that having alternative dates for meetings of the Board of Review is in the best interest of the City of Big Rapids, and is recommended by the City Assessor.

NOW, THEREFORE, BE IT RESOLVED that the City Commission authorizes alternative starting dates in March when the Board of Review shall initially meet, which alternative starting dates shall be the Tuesday or Wednesday following the second Monday in March, and the City Commission authorizes the July Board of Review to meet on an alternative date during the week of the third Monday in July, and the City Commission authorizes the December Board of Review to meet on an alternative date during the week of the second Monday in December.

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

The Mayor declared the resolution adopted.

Dated: March 6, 2017

CERTIFICATION

I, Tamyra K. Gillis, the duly appointed clerk of the City of Big Rapids do hereby certify the forgoing is a true and complete copy of a resolution adopted by the Big Rapids City Commission at a regular meeting held March 6, 2017 in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended. The minutes of the meeting were kept and will be or have been made available as required by said act.

Tamyra K. Gillis, City Clerk

RESOLUTION NO. 17-33

Commissioner Anderson moved, supported by Commissioner Hogenson, the adoption of the following resolution.

RESOLUTION AUTHORIZING A RESIDENT TAXPAYER TO FILE A PROTEST BEFORE THE BOARD OF REVIEW BY LETTER WITHOUT A PERSONAL APPEARANCE

WHEREAS, MCL 211.30(8), permits a City to authorize a resident taxpayer to file his or her protest before the Board of Review by letter without a personal appearance by the taxpayer or his or her agent, and

WHEREAS, the City Assessor recommends that a resident taxpayer be allowed to file his or her protest before the Board of Review without making a personal appearance.

NOW, THEREFORE, BE IT RESOLVED that the City Commission authorizes a resident taxpayer to file his or her his or her protest before the Board of Review by letter without a personal appearance by the taxpayer or his or her agent, and City staff shall prepare a statement notifying taxpayers of this option in each assessment notice and on each notice or publication of the meeting of the Board of Review.

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

The Mayor declared the resolution adopted.

Dated: March 6, 2017

CERTIFICATION

I, Tamyra K. Gillis, the duly appointed clerk of the City of Big Rapids do hereby certify the forgoing is a true and complete copy of a resolution adopted by the Big Rapids City Commission at a regular meeting held March 6, 2017 in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended. The minutes of the meeting were kept and will be or have been made available as required by said act.

Tamyra K. Gillis, City Clerk

UNSCHEDULED BUSINESS

- Mark Gifford commented about the added requirements that the State has put on cities in order to be grant eligibility. One is for the Capital Improvement Plan and another is the Redevelopment Ready Communities. The Commission may want this topic as a Study Session in the future.
- Commissioner Hogenson commented that he appreciated Mr. Gifford visiting the local industries along with the other economic development people who presented a unified front on behalf of the City.

- Commissioner Anderson stated that she attended the Library's Seed Bank event, which hosted a speaker. The speaker was interesting and fun to listen to. A person who has a valid library card and go and check out seeds from the library. It is interesting to see that libraries have become something else.
- The Mayor would like to find a way to tackle the lighting issue going east on Baldwin Street Bridge.
- The Mayor recognized the Ferris Men's basketball Team for going to the NCAA Tournament and the High School hockey team playing in a quarter final game on Wednesday.
- The Mayor will not be able to attend the City Commission meeting on March 20, 2017.

There being no further business to come before the City Commission, the Mayor declared the meeting adjourned at 8:06 p.m.

* * * * *

Mayor Mark J. Warba

Tamyra K. Gillis, City Clerk