

City Commission  
August 7, 2017

Mayor Mark Warba called the regular meeting of the City Commission to order at 6:30 p.m.

Present: Commissioners Lynn Anderson, Tom Hogenson, Lorraine James, and Dan Rothstein; Mayor Mark J. Warba; City Manager Mark Gifford; City Attorney Eric D. Williams; and City Treasurer Aaron Kuhn.

Absent: None

There were 13 people in the audience.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF THE AGENDA** - There were three contracts related to the installation of the perimeter fence at the Roben Hood Airport added to the agenda.

State Representative, Michele Hoytenga introduced herself to the Commission. Ms. Hoytenga has been assigned to the Community and Technology Committee. She is currently working on standard broadband in rural areas. Mayor Warba commented about how legislation has taken control away from local government on taxi cabs, liquor licenses and now short-term rentals. Ms. Hoytenga agreed that too much control has been taken away from municipalities.

**APPROVAL OF MINUTES**

Commissioner Anderson moved, seconded by Commissioner Hogenson that the minutes of July 17, 2017 regular meeting be accepted.

Yeas: Anderson, Hogenson, James, Rothstein, Warba  
Nays: None

**SPECIAL ORDERS OF THE DAY** – None

**STUDY SESSION**

a City Commission Appointment – Eric Williams/Tamyra Gillis

The City has an election in November 2017 that may leave one City Commission seat vacant. If that happens, the City Commission will need to appoint someone as City Commissioner within 45 days after the vacancy occurs.

There is no legal mandate for the selection process that the City Commission must follow in appointing someone to a vacant seat. A qualified candidate must be a registered elector in the City and resident of the City for at least one year prior to the time of his or her appointment.

The Commission may want to advertise the vacancy and request that applications or and interest indicator be filled out and submitted to the City Clerk.

Ms. Gillis gave the following proposed time line:

- Advertise in the local newspaper, City website and Facebook site asking interested residents to fill out an interest indicator and return to the City Clerk. **November 10 – 22, 2017**
- Commission to review all interest indicators and pick out interested resident. **November 27 – December 4, 2017**
- City Clerk prepares resolution appointing new City Commissioner. **December 18, 2017**

Commissioner Rothstein suggested offering it to the candidate who did not get elected due to all of the time, expense, and effort that is spent on a campaign. After further discussion, it was decided that some process should be decided before the November election. If the new Commission does not like the process, they can alter it if they choose to.

b. Clay Cliffs – Mark Gifford

Mr. Gifford asked Commissioner Hogenson for an update on Clay Cliffs. Commissioner Hogenson stated that he and Commissioner Anderson met with Trustee Bean and are preparing responses to questions that Trustee Bean had. Commissioner Hogenson stated that there is a meeting set up with Trustee Currie and Williams on August 21<sup>st</sup> to discuss Clay Cliffs. Both Commissioner Hogenson and Anderson are trying to resolve any concerns that may have led to the “NO” vote that was put into place by the Big Rapids Township Board.

c. Waste Water Contract and Definitions – Mark Warba

The Clerk has placed the Waste Water Contract and Definitions into the dropbox for Commission review. The Commission was asked to review this contract and definitions for the September 5<sup>th</sup> meeting with a possible action item in October.

**PUBLIC COMMENT** – Brandon Fountain introduced himself as the City’s reporter. He will be taking over for Megan Haas.

**PUBLIC HEARING** – None

**RESOLUTION NO. 17-104**

Commissioner Hogenson moved, supported by Commissioner Anderson, the adoption of the following:

**RESOLUTION DIRECTING CITY ASSESSOR TO PREPARE  
AMENDED SPECIAL ASSESSMENT ROLL NO. 17-521  
FOR 2016/2017 SIDEWALK PROGRAM  
AND SETTING OF PUBLIC HEARING**

WHEREAS, the City Commission approved the 2016-2017 Sidewalk Improvement Project Special Assessment Roll No. 17-521 on April 3, 2017, and

WHEREAS, the actual costs incurred by the City differ from the original estimates and the actual footages installed are different for some of the parcels than the original estimates, requiring an amendment to reflect the actual square footage of construction and the actual unit costs expended.

NOW, THEREFORE, BE IT RESOLVED, that the City Commission hereby directs the City Assessor or his/her designate to prepare an Amended Special Assessment Roll No. 17-521 to reflect actual square footages and unit costs.

BE IT FURTHER RESOLVED, that the City Commission hereby sets a public hearing on Monday, August 21, 2017 at 7:00 p.m. in the Commission Meeting Room of City Hall to consider any objections to said amended roll.

BE IT FURTHER RESOLVED, that the property owners be notified of said public hearing.

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

The Mayor declared the resolution adopted.

Dated: August 7, 2017

#### **RESOLUTION NO. 17-105**

Commissioner Anderson moved, seconded by Commissioner Rothstein, the adoption of the following Resolution:

#### **RESOLUTION DIRECTING STAFF TO PREPARE PLATS, ESTIMATES AND DIAGRAMS AND TO ESTABLISH A PUBLIC HEARING DATE FOR ALLEY IMPROVEMENTS PARTIALLY FUNDED THROUGH SPECIAL ASSESSMENT OF ADJACENT PROPERTY OWNERS - 400 BLOCK BETWEEN S. STEWART AND IVES AVENUE**

WHEREAS, the City Commission of the City of Big Rapids is in receipt of a petition signed by the majority of the property owners and has determined that alley improvements of the alley that is identified as the 400 Block Between S. Stewart and Ives Avenue be initiated by Special Assessment and therefore;

BE IT FURTHER RESOLVED, that the expenses for the project therefore shall be paid on a cost sharing basis by each property owner benefited thereby and by the City of Big Rapids in the following apportionments:

Work relating to paving sections of alley not currently improved shall be paid at 50% by the owner of the property benefiting from the improvement and 50% by the City.

Project cost as stipulated in Subsection 35.04 COST OF PUBLIC IMPROVEMENTS, Chapter 35: Public Improvements: Special Assessments, ordained by the City of Big

Rapids, shall be paid according to a pro rata share based on the improvements made adjacent to the property and cost associated with the alley improvements.

BE IT FURTHER RESOLVED, that payment shall be levied in the manner following:

Full payment during a three (3) year term payable in three equal annual installments with interest at the rate of three (3%) percent per annum on all unpaid sums with no interest charged until after the first installment of the special assessment.

BE IT FURTHER RESOLVED, that the said special assessment shall be upon each lot, premise and parcel of land abutting the public improvement on or next to the attached list of properties according to lineal foot of road frontage according to platted dimensions along the improvement.

BE IT FURTHER RESOLVED, that City staff shall have prepared estimates, plats and diagrams and that the estimates, plats and diagrams be filed with the City Clerk for public examination and the City Clerk shall publicize this public improvement in the Pioneer Press; and that the City Commission will meet on August 21, 2017, at 7:00 p.m. in the City Commission Chambers to consider any objections.

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

The Mayor declared the resolution adopted.

Dated: August 7, 2017

Commissioner Hogenson thanked Mark and Jodie Speas for their hard work and effort in organizing this alley paving project. All of the property owners were in favor of the paving project, but a few requested the special assessment due to the cost. An assessment would fit better into their budgets.

### **RESOLUTION NO. 17-106**

Commissioner Rothstein moved, seconded by Commissioner James, the adoption of the following:

#### **RESOLUTION AWARDING BID FOR LINING OF SANITARY SEWER MAINS**

WHEREAS, the City contracts for lining of its sanitary and storm sewer lines, and

WHEREAS, the City solicited bids for said services, whereby three bids were received, and

WHEREAS, it is the staff's recommendation that the bid of Inland Water Pollution Control Inc. (IWPC), Detroit MI, be accepted as the best bid for a contract period of three years (July 1, 2017 through June 30, 2020) with the option of two one-year extensions.

NOW, THEREFORE, BE IT RESOLVED, that the bid of Inland Water Pollution Control Inc. for lining of sanitary sewer mains be accepted for a period of three years (July

1, 2017 through June 30, 2020) with the option of two one-year extensions and that the cost be expensed to 598-561-967.068.

BE IT FURTHER RESOLVED, that the Mayor be authorized to sign said agreement.

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

The Mayor declared the resolution adopted.

Dated: August 7, 2017

The Mayor suggested in the future sending any warranties for vehicles to Mr. Williams for review.

### **RESOLUTION NO. 17-107**

Commissioner Hogenson moved, seconded by Commissioner Anderson, the adoption of the following:

#### **RESOLUTION ACCEPTING BID FOR A 2017 1 TON DUALY 4X4 PICKUP TRUCK WITH PLOW AND DUMP BED FOR THE DEPARTMENT OF PUBLIC WORKS**

WHEREAS, the Department of Public Works maintains a fleet of vehicles to meet the needs of various City Departments, and

WHEREAS, the City solicited bids for the purchase of a 2017, 1 Ton Dually 4X4 pickup truck with plow and dump bed, and

WHEREAS, four bids were received with staff recommending that the low and best bid of Berger Chevrolet, Grand Rapids MI, be accepted for one 2017 1 Ton Dually 4X4 pickup truck with plow and dump bed in the amount of \$42,577.00, which includes a 5 yr./100,000 warranty.

NOW, THEREFORE, BE IT RESOLVED, that the bid of Berger Chevrolet be accepted in the total amount of \$42,577.00 for a 2017 1 Ton Dually 4X4 pickup truck with plow and dump bed.

BE IT FURTHER RESOLVED, that the cost be expensed from Account Number 661-444-981.936.

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

The Mayor declared the resolution adopted.

Dated: August 7, 2017

### **RESOLUTION NO. 17-108**

Commissioner Anderson moved, seconded by Commissioner Rothstein, the adoption of the following:

**RESOLUTION AUTHORIZING CHANGES TO  
FLEIS AND VANDENBRINK CONTRACT**

WHEREAS, per resolution 15-52, dated June 1, 2015, the City contracted with Fleis and VandenBrink for general engineering services, and

WHEREAS, that contract includes a provision for rate increases based on the Consumer Price Index-Urban CPI-U, and

WHEREAS, the City has received a letter requesting an increase beginning August 1, 2017 of 1.6% of the rates originally set in the June 2015 contract.

NOW, THEREFORE, BE IT RESOLVED, that the City Commission authorize the rate increase of 1.6% based on the Consumer Price Index-Urban CPI-U for Fleis and VandenBrink.

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

The Mayor declared the resolution adopted.

Dated: August 7, 2017

**RESOLUTION NO. 17-109**

Commissioner Hogenson moved, seconded by Commissioner Anderson, the adoption of the following:

**RESOLUTION AUTHORIZING FLEIS & VANDENBRINK TO REVISE AND UPDATE  
THE RESPONSE ACTIVITY PLAN FOR THE HANCHETT PROPERTY**

WHEREAS, the City purchased the Hanchett Manufacturing Site to assist with the Baldwin Street roadway and bridge improvements, and

WHEREAS, per Resolution No. 17-63, Dated May 15, 2017, the City Commission approved Fleis & VandenBrink to update the Hanchett Site Subsurface Investigation & Response Activity Plan, and

WHEREAS, Fleis & VandenBrink submitted this plan to the Michigan Department of Environmental Quality (MDEQ), whereby the MDEQ is requiring the Response Activity Plan be expanded to include the entire property, and

WHEREAS, Fleis & VandenBrink has submitted a proposal to revise and update the Hanchett Site Subsurface Investigation & Response Activity Plan to include the entire property in the amount of \$19,900.

NOW THEREFORE, BE IT RESOLVED, that the City Commission approval the proposal from Fleis and VandenBrink to sample the soil and groundwater for the entire site and analyze them for contaminants and update the Response Activity Plan in the amount of \$19,900 and expense this cost to account No. 101-101-967.953.

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

The Mayor declared the resolution adopted.

Dated: August 7, 2017

Commissioner James asked Mr. Kuhn to change the credit card policy as follows:

Page 1, paragraph six, last sentence, If an employee fails to produce receipts on multiple occasions, their credit card privileges ~~may~~ **will** be revoked.

### **RESOLUTION NO. 17-110**

Commissioner Hogenson moved, supported by Commissioner Rothstein, the adoption of the following:

#### **RESOLUTION APPROVING REVISION TO THE CITY'S CURRENT CREDIT CARD POLICY**

WHEREAS, to comply with House Bill 5019 (use of credit cards by City employees for municipal purchases), all cities were asked to adopt a credit card policy, whereby the City adopted resolution 96-14, dated January 22, 1996, and

WHEREAS, in order for the City to participate in this type of program, the credit card policy needs to be updated from time to time, and

WHEREAS, this policy lacked the provision it takes to reconcile the City's credit card statement pertaining to credit card receipts from employees.

NOW, THEREFORE, BE IT RESOLVED, that the City Commission approve the attached updated credit card policy.

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

The Mayor declared the resolution adopted.

Dated: August 7, 2017

Commissioner Anderson stated that she has had a couple of people express that they did not like to pay the fee for using their credit card. Mr. Kuhn stated that the City had a choice of absorbing the fee or passing it on to the customer. They chose the latter.

### **RESOLUTION NO. 17-111**

Commissioner James moved, supported by Commissioner Rothstein, the adoption of the following resolution.

#### **RESOLUTION ACCEPTING AGREEMENT WITH POINT AND PAY LLC FOR E-PAYMENT CREDIT CARD SERVICES**

WHEREAS, per Resolution No. 13-110, dated September 3, 2013, the City has been using Point and Pay, LLC to accept credit card payments, and

WHEREAS, the City has been very happy with Point and Pay and would like to enter into another agreement for a three-year term with automatic one year renewals.

NOW THEREFORE, BE IT RESOLVED that the City Commission accept the third-party agreement with Point and Pay LLC for e-payment credit card services for a three-year term with automatic one year renewals and authorize the Mayor to sign said attached agreement.

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

The Mayor declared the resolution adopted.

Dated: August 7, 2017

The Police and Fire unions expressed dissatisfaction with representation and poor investment performance on their Defined Contribution Pension Plan 457 Plan and desired local representation as a convenience for meeting with financial advisors. The City solicited Requests for Proposal and received eleven responses.

The Act 345 Board met and reviewed eleven responses that were received and interviewed four finalists. The Board recommended Lerner Financial as the Third Party Administrator of the Police and Firemen's Act 345 Defined Contribution Pension and 457 Plans at the May 12, 2017 meeting.

Upon receiving additional information from Commissioner James, the Act 345 Board met again on August 1, 2017 to review the information. After reviewing the additional information, the Act 345 Board recommended Lerner Financial.

Mayor Warba commented that on the bottom of the first spreadsheet, it states that the difference in .0002 fee between Lerner and Tacia amounts to about \$9,000. This amount should read \$900.00

Mr. Tom Tacia, Tacia Wealth Management, 221 Maple, expressed his concern about the underlying mutual fund companies not being researched enough. He believes that the Act 345 Board should meet for the purpose of researching the companies more thoroughly. He believes that not enough focus was put toward Mass Mutual.

Commissioner James asked Mr. Kuhn if the board researched Mass Mutual. Mr. Kuhn stated that the Act 345 Board did discuss Mass Mutual along with other underlying companies.

Brad Fath, Lerner Financial, Big Rapids, stated that the fees would be reduced after 5 million with the company they use, Mr. Tacia did not know if Mass Mutual's fees would go down after a certain point.

There was other discussion relating to fees, plans, and the experience of the companies that offer these types of plans.

Mayor Warba would like to see an agreement drawn up with a review of the financial company annually by the Act 345 Board and Mr. Kuhn.

Commissioner Anderson commented that the Act 345 Board met twice and looked at all of the information and recommended Lerner Financial. She agrees that this should be looked at annually.

There is a vacancy on the Act 345 Board and Commissioner James would like Mr. Kuhn to try to find a replacement that has an accounting background.

**RESOLUTION NO. 17-112**

Commissioner Anderson moved, seconded by Commissioner Rothstein, the adoption of the following:

**RESOLUTION ACCEPTING LERNER FINANCIAL AS THE ACT 345  
THIRD PARTY ADMINISTRATOR FOR THE DEFINED CONTRIBUTION  
PENSION PLAN AND 457 PLAN OF THE ACT 345 POLICE AND  
FIREMEN'S RETIREMENT SYSTEM**

WHEREAS, the City has an Act 345 Police and Fire Retirement Board which consists of an employee from the Police Division, Fire Division, City Treasurer, and two residents of the City, and

WHEREAS, the City solicited proposals for Third Party Administrator services and whereby 11 proposals were received, and

WHEREAS, four firms were selected and interviewed, whereby the Act 345 Board unanimously recommended that Lerner Financial be selected as the Act 345 Third Party Administrator for the Defined Contribution Pension Plan and 457 Plan of the Act 345 Police and Firemen's Retirement System.

NOW, THEREFORE BE IT RESOLVED, that the City Commission accept the recommendation of the Act 345 Police and Fire Retirement Board to utilize Lerner Financial as the Third Party Administrator for the Defined Contribution Pension Plan and 457 Plan of the Act 345 Police and Firemen's Retirement System.

Yeas: Anderson, Hogenson, Rothstein, Warba

Nays: James

The Mayor declared the resolution adopted.

Dated: August 7, 2017

The resolution to accept the property located at 804 N. State Street was presented to the Commission; however, it did not receive support.

According to statute MCL 123.871(1) a city may receive any gift of real or personal property for public parks, grounds, cemeteries, public building, or other public purposes. The Park and Recreation Board found no public purpose for this property, but did recommend accepting the property with the intention of selling it. Mr. Williams stated that the statute does not allow for a municipality to do this.

**RESOLUTION NO. 17-113**

Commissioner Hogenson moved, seconded by Commissioner Anderson, the adoption of the following:

**RESOLUTION ACCEPTING THE PARK AND RECREATION BOARD AND THE PLANNING COMMISSION'S RECOMMENDATION TO DEMOLISH THE OLD CHAMBER OF COMMERCE/CONVENTION & VISITOR'S BUREAU BUILDING LOCATED AT 246 N. STATE STREET**

WHEREAS, the Chamber of Commerce/Convention & Visitor's Bureau has relocated and has left their pervious location of 246 N. State Street vacant, and

WHEREAS, per the lease agreement with the City, if the Chamber of Commerce/Convention & Visitor's Bureau ceases to use the leased premises for the purposes specified in the lease, then the lease shall terminate and the building constructed shall become part of the land and be the property of the City, and

WHEREAS, at the Park and Recreation Board meeting of June 8, 2017, the Board recommended the demolition and removal of the old Chamber of Commerce/Convention & Visitor's Bureau located at 246 N. State Street and at its July 19, 2017 meeting, the Planning Commission held a Public Hearing and also recommended the demolition of said building.

NOW, THEREFORE, BE IT RESOLVED, that the City Commission accepts the Park and Recreation and the Planning Commission's recommendation to approve the demolition and removal of the old Chamber of Commerce/Convention & Visitor's Bureau building located at 246 N. State Street.

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

The Mayor declared the resolution adopted.

Dated: August 7, 2017

**RESOLUTION NO. 17-114**

Commissioner Hogenson moved, seconded by Commissioner Anderson, the adoption of the following:

**RESOLUTION OPPOSING PROPOSED AMENDMENTS TO THE ZONING ENABLING ACT THAT WOULD ELIMINATE THE ABILITY OF LOCAL GOVERNMENT TO REGULATE THE SHORT-TERM RENTAL OF RESIDENTIAL PROPERTIES**

WHEREAS, House Bill 4503 and Senate Bill 329 would require all short-term rentals be treated as a permitted, residential use in any residential zone regardless of local zoning regulations, and

WHEREAS, this legislation prohibits local zoning of short-term rental properties, thus forbidding local governments to regulate such properties to protect the health and welfare of residents, visitors, and businesses, and

WHEREAS, this legislation would allow any landlord to simply adjust the terms of a lease agreement to be a reoccurring 28-day lease to qualify as a short-term rental and not adhere to a municipality's existing non-owner occupied rental requirements since a short-term rental cannot be subject to any procedure different from those required for other dwellings in the same zone, and

WHEREAS, the City of Big Rapids is a university city with many student rentals making it imperative to regulate short and long-term rentals and their activities to ensure quality of life for its residents, and

WHEREAS, Michigan House Bill 4503 and Senate Bill 329 are vague and overly broad and will impair local governments' ability to effectively address neighborhood property maintenance issues.

NOW, THEREFORE BE IT RESOLVED, the City of Big Rapids opposes House Bill 4503 and Senate Bill 329 and urges its representatives to do the same to protect our local communities.

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

The Mayor declared the resolution adopted.

Dated: August 7, 2017

### **ORDINANCE NO. 710-08-17**

Commissioner Anderson moved, seconded by Commissioner Rothstein, the adoption of the following:

#### **ORDINANCE ADOPTING UPDATED ZONING MAP**

WHEREAS, per Ordinance No. 707-07-17, dated July 17, 2017, the City Commission voted to rezone the east half block of S. Warren Avenue from C-2 to RP, and

WHEREAS, the zoning map of the City needs to be updated to reflect this change.

THEREFORE, THE CITY OF BIG RAPIDS ORDAINS:

Section 1. The City Commission approves and adopts the updated Zoning Map, a copy which is attached and shall be available for inspection at the City Clerk's Office.

Section 2: This Ordinance shall be effective upon publication.

Section 3. The City Clerk is directed to publish this ordinance in the Pioneer.

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

The Mayor declared the ordinance adopted.

Dated: August 7, 2017

Published: August 10, 2017

### **RESOLUTION NO. 17-115**

Commissioner Hogenson moved, seconded by Commissioner James, the adoption of the following:

#### **RESOLUTION ON MAYORAL APPOINTMENTS TO BOARDS AND COMMISSIONS**

BE IT RESOLVED, that the City Commission hereby confirms the following Mayoral appointment/recommendation:

#### **PARK AND RECREATION BOARD**

Brandy Hurst appointed to an unexpired term ending May 2018.

#### **ZONING BOARD OF APPEALS**

Joshua Foor appointed as an alternate to a full term ending May 2019.

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

The Mayor declared the resolution adopted.

Dated: August 7, 2017

### **RESOLUTION NO. 17-116**

Commissioner Hogenson moved, seconded by Commissioner Rothstein, the adoption of the following:

#### **RESOLUTION ACCEPTING MICHIGAN DEPARTMENT OF TRANSPORTATION BLOCK GRANT TO RECEIVE FUNDING FOR THE AIRPORT PERIMETER FENCE PHASE I – CONSTRUCTION – FEDERAL PROJECT NO. B-26-0013-2415 MDOT CONTRACT NO. 2017-0654 FOR ROBEN HOOD AIRPORT**

WHEREAS, the City has applied for and has been granted a Block Grant from the Michigan Department of Transportation for projects at Roben-Hood Airport, and

WHEREAS, per resolution no. 17-26, dated March 6, 2017 the City Commission accepted the grant from the Michigan Department of Transportation for the Phase I - Design of the perimeter fence for the Roben Hood airport, and

WHEREAS, MDOT has sent the mail sponsor contract for the construction phase of the perimeter fence, and

WHEREAS, the estimated project cost is \$183,000.00 (\$164,700 Federal \$9,150.00 State and City match of \$9,150.00).

NOW, THEREFORE, BE IT RESOLVED, that the City Commission approve Federal Project No. B-26-0013-2415 MDOT Contract No. 2017-0654 for the Federal/State/Local Airport Project under the MDOT Block Grant program in the amount of \$9,150.00 and authorize the Mayor to sign said contract.

BE IT FURTHER RESOLVED, that the funding for the construction phase for the perimeter fence has been approved in the City's Airport Capital Improvement Plan and will be expensed to Account No. 295-249-967.020(Airport Match).

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

The Mayor declared the resolution adopted.

Dated: August 7, 2017

### **RESOLUTION NO. 17-117**

Commissioner Anderson moved, seconded by Commissioner James, the adoption of the following:

#### **RESOLUTION APPROVING MEAD AND HUNT TO PROVIDE ENGINEERING SERVICES FOR CONSTRUCTION ADMINISTRATION FOR THE AIRPORT PERIMETER FENCE PHASE I – PROJECT NO. B-26-0013-2415, MEAD & HUNT PROJECT NO. 3201800-161832.02**

WHEREAS, the City Commission per Resolution No. 16-112, dated October 17, 2017 approved the Perimeter Fence Phase I - Design for the Roben Hood airport, and

WHEREAS, the City desires to engage Mead and Hunt to perform professional engineering services for the Airport Perimeter Fence Phase I project at Roben Hood Airport, and

WHEREAS, the cost of the Construction Administration from Mead & Hunt for this project is instilled in the Michigan Department of Transportation Sponsor Contract No. B-26-0013-2415.

NOW, THEREFORE, BE IT RESOLVED, that the City Commission approve the contract with Mead and Hunt for the Airport Perimeter Fence Phase I - Construction Administration and authorize the Mayor to sign said contract.

BE IT FURTHER RESOLVED, that the cost of the City's share is outlined in the MDOT's Sponsor Contract No. B-26-0013-2415 and is to be expensed to Account No. 295-249-967.020 (Airport match).

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

The Mayor declared the resolution adopted.

Dated: August 7, 2017

**RESOLUTION NO. 17-118**

Commissioner Rothstein moved, supported by Commissioner Anderson, the adoption of the following:

**RESOLUTION AWARDING BID FOR ROBEN HOOD  
AIRPORT PERIMETER FENCE PHASE I – CONSTRUCTION  
PROJECT NO. B-26-0013-2415 TO D-K FENCE COMPANY, INC.**

WHEREAS, the City Commission per Resolution No. 16-112, dated October 17, 2017 approved the Perimeter Fence Phase I - Design for the Roben Hood airport, and

WHEREAS, bids were reviewed by Mead and Hunt, and by the State of Michigan (Michigan Department of Transportation), and

WHEREAS, MDOT has specific requirements in their bidding process, which resulted in the bid of D-K Fence Company, Inc being accepted by MDOT to tear down old fencing and install Phase I of the fencing project at Roben Hood Airport, and

WHEREAS, the cost of this project is instilled in the Michigan Department of Transportation Sponsor Contract No. B-26-0013-2415.

NOW, THEREFORE, BE IT RESOLVED, that the City Commission accept the bid of D-K Fence Company Inc. and the cost of the City's share, which is outlined in the MDOT's Sponsor Contract No. B-26-0013-2415 be expensed to Account No. 295-249-967.020 (Airport match).

BE IT FURTHER RESOLVED, this contract is contingent upon review and approval of the City attorney and the Mayor is authorized to sign any and all documents to implement this fencing project.

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

The Mayor declared the resolution adopted.

Dated: August 7, 2017

**UNSCHEDULED BUSINESS**

- Commissioner James commented on how nice the grass looks mowed at the old Hanchett site. She asked if there was any way that a DPW worker could weed whip the weeds.
- Mayor Warba commented that the pool report had some conflicting dates as to when it was going to open and close in 2018. He would like clarification on this. Mayor Warba asked about the pool fundraising ideas that were brought to the Commission last year. He would like staff to review them to see if the pool could produce more revenue.

- Commissioner Hogenson is looking for old pictures of the entrance to Highland View Cemetery. There used to be an arch going into the cemetery, he would like to see a picture of it.
- There is some legislature in the Senate that would extend the authority of local government to regulate when fireworks could be used.
- Eric Williams will be doing a presentation in Mt. Pleasant on August 15<sup>th</sup> on Medical Marijuana. This is the same presentation that he did at the joint City/Township meeting in May. The Mayor would like to see the Commission take up this issue and address it before November.
- Ferris is hosting a welcome back reception for faculty on August 16<sup>th</sup> from 5-7 p.m. He is looking for a guest to go with.

There being no further business to come before the City Commission, the Mayor declared the meeting adjourned at 8:50 p.m.

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Mayor Mark J. Warba

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Tamyra K. Gillis, City Clerk