

Mayor Mark Warba called the regular meeting of the City Commission to order at 6:30 p.m.

Present: Commissioners Lynn Anderson, Tom Hogenson, Lorraine James, and Dan Rothstein; Mayor Mark J. Warba; City Manager Mark Gifford; City Attorney Eric D. Williams; and City Treasurer Aaron Kuhn.

Absent: None

There were 18 people in the audience.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF THE AGENDA**

**APPROVAL OF MINUTES**

Commissioner Anderson moved, seconded by Commissioner James that the minutes of August 7, 2017 regular meeting be accepted.

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

**SPECIAL ORDERS OF THE DAY** – None

**PARK & RECREATION, LIBRARY, POOL BILLS AND QUARTERLY INVESTMENT REPORT** – Aaron Kuhn

Mr. Aaron Kuhn, City Treasurer, presented the Park & Recreation, Library, Pool Financial Statements and Quarterly Investment reports. Some of the highlights included:

- Library Quarterly Budget to Actuals - The total revenues for the quarter ending June 30, 2017 were \$58,644 and the total expenses for the quarter were \$122,818. It should be noted that a penal fine receivable was still outstanding at the date of publication. Payments range anywhere from \$55,000-\$60,000.
- Community Pool Quarterly Budget to Actuals - The total revenues for the quarter were \$61,112 and the total expenses for the quarter were \$52,559.
- Park and Recreation Budget Quarterly to Actuals - The total revenues for the quarter were \$12,621, total expenditures for the quarter were \$124,290 which \$106,632 went toward park facilities and \$17,658 went for recreation.
- Airport – If the airport were to be City run with City employees it could save the General Fund in excess of \$90,000. The General Fund subsidy over the last five years has ranged from \$150,000 to \$245,000.

- Bond Redemption - In 2006, the City issued a refunding bond in the amount of \$2,635,000 to consolidate two outstanding bond issues and realize cost savings through better interest rates. During this year's budget preparation process, it was discovered that there was excess funding available in the Water Debt Service Fund. After consulting with the City's bond counsel, it was determined that this money could be utilized to pay the outstanding debt service on the aforementioned bond issue. As of June 30, 2017, the cash balance in the Water Debt Service Fund totaled \$460,137. During the current fiscal year, an additional \$222,400 will be transferred from the Water Operating Fund to cover annual debt service costs. This amount plus reserves is sufficient to cover the payoff of the bonds which is \$632,663. Early redemption of the bonds would save the City two years of interest costs and paying agent fees totaling \$27,900

#### Investment Report –

Total investments as of June 30, 2017 were \$5,426,750 with money market accounts and certificates of deposit making up the bulk of the portfolio at nearly 75%.

### **STUDY SESSION**

#### a. Airport Update

Mark Gifford presented the Commission with two options that could be considered regarding the future operations of the airport.

1. City run airport – All personnel at the airport would be City employees. Steve Schroeder has a background and passion in aviation and with some adjustments to his responsibilities at the public safety department, along with hiring of some additional City staff, the City could operate the airport internally. If Mr. Schroeder were to be promoted to part-time manager of the airport, a sergeant would be promoted to lieutenant who would take over some of Steve's administrative duties. The promoting of a sergeant to the rank of lieutenant would not create the need to hire another police officer.

2. Fixed Base Operator – The City could advertise for Fixed Based Operator proposals. The current contract with Colt Aviation is soon to expire on October 31, 2017.

Aaron Kuhn gave a five-year financial analysis of the airport.

Commissioner James asked if the City would still have to contribute \$46,000 to the airport even though there would be a \$96,391.36 savings if the airport were run with City employees. Mr. Kuhn stated yes, the City would need to contribute \$46,000.

The Mayor would like the Airport Informal Advisory Council to weigh in on this matter and, if possible, the customers that currently utilize the airport services.

b. Mayor/Commissioner Appointments

Mark Gifford gave the process for appointing a City Commissioner. The City Clerk could do the following:

1. Post interest indicator forms on the City website, and send them to all current board members.
2. Advertise in the newspaper and on social media that interest indicator forms are available to qualified City residents.
3. If the vacancy is created through an election, any Mayor or Commission candidates that are not elected can be considered.

Forms will be due to the City Clerk 10 business days after posting. After review of the applicants, five questions will be required to be answered in writing and sent back to the City Manager. After all responses are received, the Commission can discuss the appointment(s) at the next regularly scheduled Commission meeting.

If the Commission is unable to reach consensus on an appointment, the Commission can nominate individuals. The Commission must complete the appointment process within 45 days of the vacancy being created per Section 4.4 of the Charter.

**PUBLIC HEARING** – 7:00 p.m.

a. Mayor Warba opened the public hearing to review the Amended Special Assessment Roll No. 17-521 for the 2016-2017 Sidewalk Improvement Project at 7:01 p.m.

The Mayor opened the floor for comments from the audience. There were no persons in the audience who spoke for or against the amended roll.

b. Mayor Warba opened the public hearing to consider objections to the Special Assessment for Alley Improvements for Block 37 of the Original Plat - 400 Block Between S. Stewart and Ives Avenue at 7:01 p.m.

The Mayor opened the floor for comments from the audience. There were no persons in the audience who spoke for or against the paving of the alley.

The public hearings were closed at 7:02 p.m.

C. Pool Fundraising Possibilities

Mark Gifford presented pool ideas and suggestions from October of 2016. There were several suggestions on how to create revenue for the community pool. Commissioner James suggested organizing a small committee to review these ideas and to pick out three or four ideas and move forward with them.

Commissioner James asked why the pool utilities went from \$27,335.39 to \$37,886.29. Mr. Kuhn stated that was because of the remarcite of the pool last fall. The pool needed to be heated an additional two months.

Commissioner Hogenson commented that the City Manager and City Treasurer needed to be on this small committee along with someone from Park and Recreation.

d. Clay Cliffs

Commissioner Hogenson commented on his meeting with Big Rapids Township Trustee Currie regarding the Clay Cliffs resolution that the township voted down. There was no criticism of the project, but Trustee Currie did not feel comfortable voting yes. Commissioner Hogenson would like to talk to Trustee Williams before moving forward.

Commissioner Anderson believes that overall Big Rapids Township was for the project. She believes that the City will be able to move forward without any hard feelings.

Commissioner Hogenson does not believe that if the City moved forward, it would create bad working relations with the township.

**PUBLIC COMMENT** – None

**RESOLUTION NO. 17-119**

Commissioner Rothstein moved, seconded by Commissioner Hogenson, the adoption of the following:

**RESOLUTION ADOPTING AMENDED SPECIAL ASSESSMENT ROLL NO. 17-521  
FOR 2016-2017 SIDEWALK IMPROVEMENT PROJECT**

WHEREAS, the City Commission approved Special Assessment Roll No. 17-521 on April 3, 2017, and

WHEREAS, the actual costs of the completed project were different than the estimated costs and the actual footages installed were different for some of the parcels than the original estimates, and

WHEREAS, the City Assessor or his/her designate prepared an amended Special Assessment Roll No. 17-521 to reflect actual unit costs and actual square footages, and

WHEREAS, the Big Rapids City Commission held a public hearing on August 21, 2017, to consider any objections to said amended roll, at which time the amended special assessments were confirmed.

NOW, THEREFORE, BE IT RESOLVED, that the City Commission hereby approves said amended Special Assessment Roll No. 17-521 to be spread over a three (3) year term payable in three (3) annual installments with interest at three percent (3%) per annum due each February 1st, beginning February 1, 2018 and directs the City Assessor to deposit said amended roll with the City Clerk for endorsement as to the date of confirmation, and

BE IT FURTHER RESOLVED, that upon confirmation by the City Clerk, said roll shall be transmitted to the City Treasurer for collection.

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

The Mayor declared the resolution adopted.

Dated: August 21, 2017

I hereby certify that the foregoing resolution is a true and complete copy of a resolution of the City of Big Rapids duly adopted at a regular meeting of the City Commission of said City held on August 21, 2017.

I further certify that said resolution has been recorded in the Minute Book of the City of Big Rapids and that such recording has been authenticated by the signatures of the Mayor and City Clerk.

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Tamyra Gillis, City Clerk

Dated: August 22, 2017

### **RESOLUTION NO. 17-120**

Commissioner Hogenson moved, seconded by Commissioner Anderson, the adoption of the following:

#### **RESOLUTION DIRECTING CITY ASSESSOR TO PREPARE SPECIAL ASSESSMENT ROLL FOR ALLEY IMPROVEMENTS FOR BLOCK 37 OF THE ORIGINAL PLAT - 400 BLOCK BETWEEN S. STEWART AND IVES AVENUE**

WHEREAS, the Big Rapids City Commission held a public hearing on Monday, August 21, 2017 on the plats, estimates and diagrams for the alley improvement project for Block 37 of the Original Plat - 400 block between S. Stewart and Ives Avenue and;

WHEREAS, the City Commission deems it to be in the public interest to make said improvements at the properties identified in the City of Big Rapids Alley Improvement Project and that the said improvements shall be special assessed upon each lot, premise and parcel of land abutting the public improvement proportionately to the improvement.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of Big Rapids, that said estimates and diagrams are hereby adopted and approved for said improvements for Block 37 of the Original Plat - 400 block between S. Stewart and Ives Avenue Alley under the Improvement Project.

BE IT FURTHER RESOLVED, that the City Assessor or his/her designate is hereby directed to prepare a Special Assessment Roll for the improvements under the Alley Improvement Project at the cost of \$15.16 per lineal foot for installation of three inch (3") thickness asphalt, with 50% of the expense to be paid by the City of Big Rapids and 50% of the expense to be paid by special assessment by each property owner benefited and to deposit said Roll with the City Clerk for public examination thereof.

BE IT FURTHER RESOLVED, that payment shall be levied in the manner following:

Full payment during a three (3) year term payable in three equal annual installments with interest at the rate of three (3) percent per annum on all unpaid sums with no interest charged until after the first installment of the special assessment.

BE IT FURTHER RESOLVED, that the City Commission and City Assessor, or his/her designate, will meet and consider any objections to said Roll at 7:00 p.m. on Monday, August 21, 2017 in the Commission room of City Hall, 226 N. Michigan Avenue, and that notice of said hearing shall be given by first class mail at least ten (10) days prior to said hearing to each owner of property to be assessed.

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

The Mayor declared the resolution adopted.

Dated: August 21, 2017

### **RESOLUTION NO. 17-121**

Commissioner Hogenson moved, supported by Commissioner James, the adoption of the following resolution.

#### **RESOLUTION ACCEPTING AGREEMENT BETWEEN THE CITY OF BIG RAPIDS AND BIG RAPIDS PRODUCTS FOR PAVING OF 201 N. BRONSON**

WHEREAS, Big Rapids approached the City regarding the construction of a public parking lot that could be used by workers at Big Rapids Products plants within the Big Rapids Industrial Park, and

WHEREAS, the City has no current plan to construct a public parking lot within its Industrial Park area, and there is no appropriation or budgetary surplus to fund the construction of a public parking lot, and

WHEREAS, Big Rapids Products is willing to donate funds equal to the actual cost of the construction of a public parking lot that is approximately 64x170 feet with 64 feet of frontage on Hanchett Drive.

NOW THEREFORE, BE IT RESOLVED that the City Commission accept the agreement with Big Rapids Products to construction of a public parking lot that is approximately 64x170 feet with 64 feet of frontage on Hanchett Drive and authorize the Mayor to sign said attached agreement.

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

The Mayor declared the resolution adopted.

Dated: August 21, 2017

### **RESOLUTION NO. 17-122**

Commissioner Anderson moved, seconded by Commissioner James, the adoption of the following:

**RESOLUTION ACCEPTING BID FOR PAVING OF CITY  
PARKING LOT LOCATED AT 201 N. BRONSON**

WHEREAS, Big Rapids Products approached the City regarding the construction of a public parking lot that could be used by workers at Big Rapids Products plants within the Big Rapids Industrial Park, and

WHEREAS, Big Rapids Products is willing to donate funds equal to the actual cost of the construction of a public parking lot located at 201 N. Bronson that is approximately 64x170 feet with 64 feet of frontage on Hanchett Drive, and

WHEREAS, the City solicited bids, whereby four bids were received with staff recommending that the low and best bid of Lawrence Morningstar Enterprises, Inc. Big Rapids, MI be accepted for the paving of the parking lot located at 201 N. Bronson Drive in the amount of \$99,644.00.

NOW, THEREFORE, BE IT RESOLVED, that the bid of Lawrence Morningstar Enterprises, Inc. be accepted in the total amount of \$99,644.00 for the paving of the parking lot located at 201 N. Bronson and that the cost be expensed from Account Number 101-443-967.076.

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

The Mayor declared the resolution adopted.

Dated: August 21, 2017

**RESOLUTION NO. 17-123**

Commissioner Hogenson moved, supported by Commissioner James, the adoption of the following:

**RESOLUTION AUTHORIZING DART AGREEMENT NO. 2017-0022/P2 FOR  
PROCUREMENT OF TWO VEHICLES FROM THE MICHIGAN DEPARTMENT OF  
TRANSPORTATION FOR FY 2017 SECTION 5339 BUS AND  
BUS FACILITIES FORMULA PROGRAM**

WHEREAS, the City Commission adopted Resolution No. 16-19, dated February 15, 2016, which authorized the intent to apply for financial assistance from the Michigan Department of Transportation under ACT 51, for replacement of DART buses, and

WHEREAS, the Michigan Department of Transportation has approved Project Agreement No. 2017-0022/P2 for two revenue DART buses, FY 2017 Section 5339 Bus and Bus Facilities Formula Program Funds of \$259,338.00, and

WHEREAS, the grant will cover all the cost for the two revenue vehicles and the City will incur no cost for these vehicles.

NOW, THEREFORE, BE IT RESOLVED that the City hereby accepts Agreement No. 2017-0022/P2 with the Michigan Department of Transportation for the purchase of two DART vehicles and authorizes the Mayor and City Clerk to sign said agreement.

BE IT FURTHER RESOLVED, that the cost be expensed from Account Number 588-539-981.104.

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

The Mayor declared the resolution adopted.

Dated: August 21, 2017

#### **RESOLUTION NO. 17-124**

Commissioner Rothstein moved, seconded by Commissioner Hogenson, the adoption of the following:

#### **RESOLUTION APPROVING MICHIGAN DEPARTMENT OF TRANSPORTATION PROJECT AUTHORIZATION 2017-0022/P3 FOR FACILITY RENOVATIONS - DIAL-A-RIDE**

WHEREAS, by Resolution No. 14-44, dated April 21, 2014, the City Commission approved an application for the Michigan Department of Transportation Project Authorization FY 2017 Section 5311 Capital formula and grants for Rural Areas program and Small Cities (5,000 – 50,000) program.

WHEREAS, included within the City's application, was a line item Capital Request for Facility Renovations in the amount of \$250,000, and

WHEREAS, on August 7, 2017 the City was informed that the City of Big Rapids' DART transit system building project was added to the FY 2017 Section 5311 Capital/Small Cities Program.

NOW, THEREFORE, BE IT RESOLVED, that the City of Big Rapids hereby agrees to enter into the Project Authorization Agreement No. 2017-0022/P3 for FY 2017 Section 5311 Capital/Small Cities Program and authorizes the Mayor and City Clerk to sign the agreement documents.

BE IT FURTHER RESOLVED, that the cost be expensed from Account Number 588-539-967.901.

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

The Mayor declared the resolution adopted.

Dated: August 21, 2017

#### **RESOLUTION NO. 17-125**

#### **Resolution Authorizing Redemption of Bonds**



City of Big Rapids  
County of Mecosta, State of Michigan

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Minutes of a regular meeting of the City Commission of the City of Big Rapids, County of Mecosta, State of Michigan, held on the 21st day of August 2017.

PRESENT: Members: Anderson, Hogenson, James, Rothstein, Warba

ABSENT: Members: None

The following preamble and resolution were offered by Member Hogenson and supported by Member James:

WHEREAS, the City Commission of the City of Big Rapids, County of Mecosta, State of Michigan (the "City"), has previously authorized the issuance of its Water Supply System Revenue Refunding Bonds, Series 2006, dated October 25, 2006, in the original principal amount of \$2,635,000 (the "Bonds"); and

WHEREAS, the Bonds are currently outstanding in the aggregate principal amount of \$620,000, maturing on October 1 in the years 2017 through 2019; and

WHEREAS, the Bonds are subject to redemption prior to maturity at the option of the City, on any date on or after October 1, 2016, at par plus accrued interest to the date fixed for redemption; and

WHEREAS, the City has sufficient funds on hand to redeem the outstanding Bonds maturing on October 1 in the years 2018 and 2019, in the amount of \$420,000, prior to maturity; and

WHEREAS, the City has determined that it is in the best interest of the City to provide for the redemption of all of the outstanding Bonds, maturing on October 1 in the years 2018 and 2019, in the amount of \$420,000 on October 1, 2017.

NOW, THEREFORE, BE IT RESOLVED:

1. The City hereby calls all of the outstanding principal amount of the Bonds for redemption on October 1, 2017, representing all of the Bonds maturing on October 1 in the years 2018 and 2019 in the principal amount of \$420,000.

2. The City Manager and City Treasurer are each hereby authorized to cause such sums as are necessary to redeem the Bonds prior to maturity to be paid, including any expenses relating thereto.

3. The City Manager and City Treasurer are each directed to take any and all steps necessary for the redemption of the Bonds including directing the transfer agent for the Bonds to arrange for the mailing of notice of redemption to the registered owners, at least thirty days prior to the date fixed for redemption.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Members: Anderson, Hogenson, James, Rothstein, Warba

NAYS: Members: None

RESOLUTION DECLARED ADOPTED.

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City Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Big Rapids, County of Mecosta, State of Michigan, at a regular meeting held on August 21, 2017, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

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City Clerk

**RESOLUTION NO. 17-126**

Commissioner Anderson moved, seconded by Commissioner Rothstein, the adoption of the following:

**RESOLUTION AMENDING FISCAL YEAR 2017/2018  
GENERAL APPROPRIATIONS - EARLY REDEMPTION OF 2006 SERIES,  
WATER REVENUE REFUNDING BONDS**

WHEREAS, the City of Big Rapids adopted FY 2017/2018 General Appropriations on June 5, 2017 per Resolution No. 17-66, and

WHEREAS, each year adjustments are made to revenue and expenditure accounts.

NOW, THEREFORE, BE IT RESOLVED, that the Big Rapids City Commission hereby approves the following budget amendment for Fiscal Year 2017/2018 – Early Redemption of 2006 Series, Water Revenue Refunding Bonds.

WATER DEBT SERVICE				
Account Number	Account Description	Current Budget	Change	Amended Budget
305-906-991.006	PRINCIPAL-2006 REFUNDING BONDS	200,000	420,000	620,000
305-000-390.000	FUND BALANCE		(420,000)	
Early redemption of 2006 Series, Water Revenue Refunding Bonds				

BE IT FURTHER RESOLVED, that the City Manager is authorized to amend the FY 2017/2018 City of Big Rapids Budget accordingly.

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

The Mayor declared the resolution adopted.

Dated: August 21, 2017

**RESOLUTION NO. 17-127**

Commissioner James moved, seconded by Commissioner Hogenson, the adoption of the following:

**RESOLUTION AMENDING FISCAL YEAR 2016/2017  
GENERAL APPROPRIATIONS- POOL FUND**

WHEREAS, the City of Big Rapids adopted FY 2016/2017 General Appropriations on June 6, 2016 per Resolution No. 16-52, and

WHEREAS, each year adjustments are made to revenue and expenditure accounts.

NOW, THEREFORE, BE IT RESOLVED, that the Big Rapids City Commission hereby approves the following budget amendment for Fiscal Year 2016/2017 – Elimination of deficit fund balances for the Pool Fund.

GENERAL FUND				
Account Number	Account Description	Current Budget	Change	Amended Budget
101-966-999.208	CONTRIBUTION TO POOL	\$118,800	\$1,000	\$119,800
101-000-390.000	FUND BALANCE		-\$1,000	
Elimination of deficit fund balances				

COMMUNITY POOL				
Account Number	Account Description	Current Budget	Change	Amended Budget
208-931-699.101	CONTRIBUTION FROM GENERAL	\$118,800	\$1,000	\$119,800
208-000-390.000	FUND BALANCE		+\$1,000	
Elimination of deficit fund balances				

BE IT FURTHER RESOLVED, that the City Manager is authorized to amend the FY 2016/2017 City of Big Rapids Budget accordingly.

Yeas: Anderson, Hogenson, James, Rothstein, Warba  
 Nays: None  
 The Mayor declared the resolution adopted.  
 Dated: August 21, 2017

**RESOLUTION NO. 17-128**

Commissioner Rothstein moved, seconded by Commissioner James, the adoption of the following:

**RESOLUTION AMENDING FISCAL YEAR 2017/2018  
 GENERAL APPROPRIATIONS- 2017/2018 CARRY FORWARDS  
 WASTEWATER TREATMENT PLANT**

WHEREAS, the City of Big Rapids adopted FY 2017/2018 General Appropriations on June 5, 2017 per Resolution No. 17-66, and

WHEREAS, per Resolution 17-48, dated April 17, 2017, the City Commission authorized the purchase of a replacement motor for the Digester Blower at the Wastewater Treatment Plant, and

WHEREAS, the purchase of the motor did not commence before June 30, 2017, and therefore needs to be carried forward to the 2017/18 fiscal year.

NOW, THEREFORE, BE IT RESOLVED, that the Big Rapids City Commission hereby approves the following budget amendment for Fiscal Year 2017/2018 – Carry forward for WWTP.

<b>Expenditures</b>	<b>SEWER REPLACEMENT</b>	<b>Original</b>		<b>Amended</b>
Account Number	Account Description	Budget	Amount	Budget
598-560-977.007	KAESER BLOWER	\$0	\$19,300	\$19,300
<b>Fund Expenditure Total</b>		\$0	\$19,300	\$19,300

BE IT FURTHER RESOLVED, that the City Manager is authorized to amend the FY 2017/2018 City of Big Rapids Budget accordingly.

Yeas: Anderson, Hogenson, James, Rothstein, Warba  
 Nays: None  
 The Mayor declared the resolution adopted.  
 Dated: August 21, 2017

**RESOLUTION NO. 17-129**

Commissioner Hogenson moved, seconded by Commissioner James, the adoption of the following:

**RESOLUTION AMENDING FISCAL YEAR 2017/2018  
 GENERAL APPROPRIATIONS -  
 BIG RAPIDS PRODUCTS PARKING LOT**

WHEREAS, the City of Big Rapids adopted FY 2017/2018 General Appropriations on June 5, 2017 per Resolution No. 17-66, and

WHEREAS, each year adjustments are made to revenue and expenditure accounts.

NOW, THEREFORE, BE IT RESOLVED, that the Big Rapids City Commission hereby approves the following budget amendment for Fiscal Year 2017/2018 – Big Rapids Products Parking Lot.

GENERAL FUND				
Account Number	Account Description	Current Budget	Change	Amended Budget
101-009-690.076	HANCHETT DR PARKING LOT (REV)	\$0	\$99,700	\$99,700
101-443-967.076	HANCHETT DR PARKING LOT (EXP)	\$0	\$99,700	\$99,700
Big Rapids Products Parking Lot				

BE IT FURTHER RESOLVED, that the City Manager is authorized to amend the FY 2017/2018 City of Big Rapids Budget accordingly.

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

The Mayor declared the resolution adopted.

Dated: August 21, 2017

**RESOLUTION NO. 17-130**

Commissioner Hogenson moved, seconded by Commissioner James, the adoption of the following:

**RESOLUTION APPROVING BARTON TOWNSHIP  
FIRE PROTECTION CONTRACT RENEWAL**

WHEREAS, the current fire protection contract with Barton Township expired on July 31, 2017, and

WHEREAS, Barton Township wishes to renew the contract with the City of Big Rapids for five years.

NOW, THEREFORE, BE IT RESOLVED, that the City Commission approves the attached fire protection contract with Barton Township for a period of August 1, 2017 through July 31, 2022.

Yeas: Anderson, Hogenson, James, Rothstein, Warba

Nays: None

The Mayor declared the resolution adopted.

Dated: August 21, 2017

**UNSCHEDULED BUSINESS**

- Commissioner James asked why it was taking so long to pave Michigan Avenue. Mr. Gifford stated that the paving is related to Rieth-Riley’s schedule. They have a lot of paving projects going right now. Commissioner Hogenson commented on how nice it looks.
- Mayor Warba, Commissioner Anderson, and City Manager, Mark Gifford, attended the Ferris faculty reception last week.
- Thursday, August 24, 2017 the Chamber is hosting a Rise and Shine at the new North Hall dormitory from 7:30 a.m. to 8:30 am. This is a good opportunity to take a tour of the facility.
- The next City Commission meeting will be on Tuesday, September 5<sup>th</sup> due to the Labor Day holiday.
- There will be an Industrial Pretreatment Program meeting with Supervisors Stanek and Chapman tomorrow at City Hall.
- A couple of weeks ago, the City met with a representative from the DNR to discuss the old depot. As a result of this meeting, the City may be able to move forward in acquiring the depot.
- Commissioner Hogenson is still looking for any drawings of the arch that was over the entrance of Highland View Cemetery. There is a cemetery meeting tomorrow at 5:00 p.m.
- Commissioner James challenged the Commission to come and play trivia at the City employee picnic.

There being no further business to come before the City Commission, the Mayor declared the meeting adjourned at 7:50 p.m.

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Mayor Mark J. Warba

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Tamyra K. Gillis, City Clerk