

City Commission
June 6, 2016

Mayor Pro-Tem Tom Hogenson called the regular meeting of the City Commission to order at 6:30 p.m.

Present: Commissioners Lynn Anderson, Tom Hogenson, Lorraine James, and Dan Rothstein; City Attorney Eric D. Williams; City Manager Steve Sobers and City Treasurer Aaron Kuhn.

Absent: Mayor Mark J. Warba

There were 47 people in the audience.

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA – A rezoning referral to the Planning Commission was added as 10C.

APPROVAL OF MINUTES

Commissioner Anderson moved, seconded by Commissioner Rothstein that the minutes of May 16, 2016 meeting be accepted.

Yeas: Anderson, Hogenson, James, Rothstein

Nays: None

SPECIAL ORDERS OF THE DAY

Oaths of Office

City Clerk Tamyra Gillis administered the Oath of Office to James Eddinger, Director of Public Safety and to Chad Kinsey, Police Officer. Previous Directors Andrea Nerbonne, Frank West and Kevin Courtney all presented Mr. Eddinger police badges that will be carried and worn on his uniform and hat.

The Commission took a 15-minute break.

STUDY SESSION

a. Fire Burning Permits - Steve Schroeder

Deputy Director of Public Safety Steve Schroeder spoke on the general burning guidelines of the City of Big Rapids. Permits are required for all fires within the City of Big Rapids with the exception of cooking fires. Some of the highlights are as follows:

Cooking fires

- For the purpose of this ordinance, the mere presence of nearby food DOES NOT qualify as an exemption.
- The fire shall be extinguished after food preparation has been completed.

Requirements of all fires

- Fires shall be 25 feet away from any structure and adequate precautions shall be taken to prevent fire spread.
- The fire must be contained in a secure fire pit with a screen of no larger than ¼” mesh.
- There must be someone present at all times with fire extinguishing equipment readily available.
- Any fire that has been deemed offensive may be ordered to be extinguished.
- Only brush and tree wood may be used in the fire.
- The Big Rapids Department of Public Safety will address the situation individually when a report of unauthorized burning is taken.

A burn permit can be obtained by calling the Fire Department 24 hours a day at 231-527-0024. A permit is only good for the day it is being obtained for. Mr. Schroeder commented that the department had discussed implementing fire pit inspections before issuing permits.

Commissioner James suggested putting this information in with the water bills. Mr. Sobers stated that the City intends to distribute the information to the Chamber of Commerce and to the Big Rapids Property Owners Association. Commission Anderson believes that the City lots are too small to have fires and believes that it is a danger as well as a health hazard for people with respiratory conditions.

Mayor Pro-Tem Hogenson asked if the City was liable for any damages from a fire if the City issued a permit. City Attorney Eric Williams stated that the City would not be liable.

b. Airport Update – Mike Lafferty

Airport Manager Mike Lafferty updated the City Commission on the following:

- The runway extension was rejected by MDOT.
- Fuel prices have been at their lowest, but are on the rise up. Jet A is 90% bought by residents like Wheatlake, Big Rapids Products, AeroMed and local residents.
- The flight school is doing well with seven students.
- AirFest will be June 25, 2016. This year there will be colorful model airplanes for the kids to sit in. This event is always well received as a nice, clean, fun family event. Breakfast starts at 7:00 a.m.
- AeroMed plans to transfer to Traverse City in July. They plan on keeping a helicopter in Big Rapids for training purposes.
- Seal cracking the runways is planned for summer/fall.
- There is a waiting list to rent the airport hangars.
- The airport has an aircraft to rent.

PUBLIC COMMENT

Rose Mary Jennings commented that the flowers downtown are beautiful.

Bill Larson introduced himself and stated that he is a candidate for the Mecosta County Road Commission in the August election.

PUBLIC HEARING – None

RESOLUTION NO. 16-52

Commissioner James moved, supported by Commissioner Anderson, the adoption of the following:

**RESOLUTION ADOPTING THE CITY OF BIG RAPIDS
GENERAL APPROPRIATIONS ACT FOR FISCAL YEAR 2016 – 2017**

WHEREAS, the City of Big Rapids is required to adopt a budget for the fiscal year beginning July 1, 2016 and

WHEREAS, the City Manager presented a budget in accordance with Public Act 621 of 1978 (MCL 141.435) to the City Commission on May 16, 2016, being the General, Special Revenue, Debt Service, and Capital Projects Funds and Information Summaries of the Enterprise, Internal Service and Fiduciary Funds, and

WHEREAS, a duly advertised, charter required public hearing was held May 2, 2016 to receive comments regarding the FY 16-17 proposed City Budget.

NOW, THEREFORE, BE IT RESOLVED, that the budget document presented with this resolution be adopted as the City's 2016/17 fiscal year budget and that the revenues for fiscal year commencing July 1, 2016, and ending June 30, 2017, on a fund and source basis are estimated as follows:

GENERAL FUND		
Taxes	\$4,689,700	
Licenses & Permits	56,600	
Grants	1,730,400	
Charges & Services	627,300	
Fines & Forfeits	85,200	
Interest & Rents	21,000	
Other	91,600	
Transfers-In	<u>1,099,400</u>	
TOTAL GENERAL REVENUES		\$8,401,200
MAJOR STREETS FUND		
State Trunkline Maintenance	\$106,300	
State Gas & Weight Tax	555,700	
Interest Earned	1,000	

Other	<u>500</u>	
TOTAL MAJOR STREET REVENUES		\$663,500
LOCAL STREETS FUND		
State Gas & Weight Tax	\$242,600	
Interest Earned	500	
Interest Charged	500	
Other	500	
Transfers-In	<u>275,000</u>	
TOTAL LOCAL STREET REVENUES		\$519,100
POOL FUND		
Interest Earned	\$ 300	
Other	2,600	
Charges for Services	37,000	
Transfers-In	<u>118,800</u>	
TOTAL POOL REVENUES		\$158,700
DOG PARK FUND		
Donations	<u>\$500</u>	
TOTAL DOG PARK REVENUES		\$500
DOWNTOWN DEVELOPMENT AUTHORITY FUND		
Property Tax	\$23,900	
Interest Earned	300	
Loan Interest	400	
Loan Principal	2,100	
Artworks Capital Campaign Donations	3,000	
Farmer's Market Fees & Coupons	<u>28,200</u>	
TOTAL DDA REVENUES		\$57,900
LIBRARY FUND		
Property Tax	\$159,100	
State Grants	12,000	
Sales & Services	5,500	
Income Tax Donation	800	
Penal Fines	109,000	
Library Fines	5,000	
Interest Earned	100	
Other	6,600	
Transfers-In	<u>168,100</u>	
TOTAL LIBRARY REVENUES		\$466,200

AIRPORT FUND		
Community/Municipal Hangar Rents	\$ 21,600	
Leasing/Other Fees	69,900	
Fuel Sales	200,000	
Transfers-In	<u>150,000</u>	
TOTAL AIRPORT REVENUES		\$441,500
PS BLDG DEBT SERVICE FUND		
Property Taxes - Current	<u>\$407,000</u>	
TOTAL PS BLDG DEBT REVENUES		\$407,000
LIBRARY CAP IMPR BNDS-DEBT RET FUND		
Transfers-In	<u>\$54,700</u>	
TOTAL LIBRARY IMPR DEBT REVENUES		\$54,700
WATER DEBT SERVICE FUND		
Transfers-In	<u>\$230,400</u>	
TOTAL WATER DEBT REVENUES		\$230,400
SEWER DEBT SERVICE FUND		
Transfers-In	<u>\$508,900</u>	
TOTAL SEWER DEBT REVENUES		\$508,900
CAPITAL IMPROVEMENT PROJECTS FUND		
Interest Earned	\$ <u>200</u>	
TOTAL CAPITAL IMPROVEMENT REVENUES		\$ 200
INDUSTRIAL PARK INFRA IMPRV FUND		
EDA Grant	<u>\$200,000</u>	
TOTAL INDUSTRIAL PARK INFRA IMPRV REVENUES		\$200,000
HOLLAND PARK VETERANS MEM FUND		
Donations	<u>\$48,700</u>	
TOTAL HOLLAND PARK VETERANS MEM REVENUES		\$48,700
DIAL-A-RIDE FUND		
Grants	\$562,900	
Fares & Sales	174,000	
Interest Earned	200	
Other	1,700	
Transfers-In	<u>103,000</u>	
TOTAL DIAL-A-RIDE REVENUES		\$841,800

RE-LENDING LOW INTEREST PROGRAM FUND

USDA Admin Fee, Interest & Principal	\$16,600	
Chemical Bank Interest & Principal	800	
Local Interest & Principal	<u>2,100</u>	\$19,500

SEWAGE DISPOSAL SYSTEM FUND

Sales & Services	\$7,000	
Sewer Charges	2,663,900	
Interest Earned	<u>1,000</u>	
TOTAL SEWAGE DISPOSAL REVENUES		\$2,671,900

WATER SUPPLY SYSTEM FUND

Sales & Services	\$59,400	
Water Sales	2,296,000	
Interest Earned	<u>3,000</u>	
TOTAL WATER SUPPLY REVENUES		\$2,358,400

SANITATION FUND

Sales & Services	<u>\$1,212,200</u>	
TOTAL SANITATION REVENUES		\$1,212,200

SEWER REPLACEMENT FUND

Interest Earned	\$1,000	
Transfer-In	<u>330,000</u>	
TOTAL SEWER REPLACEMENT REVENUES		\$331,000

WATER REPLACEMENT FUND

Interest Earned	\$300	
Transfers-In	<u>275,000</u>	
TOTAL WATER REPLACEMENT REVENUES		\$275,300

DPW SERVICES FUND

Services	\$1,201,500	
Other	<u>2,000</u>	
TOTAL DPW SERVICES REVENUES		\$1,203,500

MOTOR POOL FUND

Rentals	\$905,700	
Interest Earned	2,000	
Other	<u>8,500</u>	
TOTAL MOTOR POOL REVENUES		\$916,200

DISC GOLF FUND

Donations	<u>\$10,000</u>	
TOTAL DISC GOLF REVENUES		\$10,000

MUSKEGON RIVER SAFETY FUND

Interest Earned	\$ 100	
Contributions	<u>1,000</u>	
TOTAL MUSKEGON RIVER SAF REVENUES		\$1,100

MILLER & AHLGREN TRUST FUND

Interest Earned	\$ <u>100</u>	
Grants	<u>\$20,000</u>	
TOTAL MILLER & AHLGREN REVENUES		\$ 20,100

SUSAN JENNINGS MEMORIAL FUND

Interest Earned	\$100	
Donations	<u>1,500</u>	
TOTAL SUSAN JENNINGS REVENUES		\$1,600

PLAYSCAPE FUND

Interest Earned	\$ <u>100</u>	
TOTAL PLAYSCAPE REVENUES		\$ 100

RIVERWALK FUND

Interest Earned	\$100	
Grants	<u>11,000</u>	
TOTAL RIVERWALK REVENUES		\$11,100

ACT 345 RETIREMENT FUND

DC Employee Contributions	\$140,000	
DB Employer Contributions	457,500	
DC Employer Contributions	211,900	
Stock Dividends	250,000	
Bond Interest	<u>25,000</u>	
TOTAL ACT 345 REVENUES		\$1,084,400

BE IT FURTHER RESOLVED, expenditures for the fiscal year commencing July 1, 2016 and ending June 30, 2017, are appropriated on a fund and activity basis as follows:

GENERAL FUND

City Commission	\$124,000	
Mayor	5,500	
City Manager	160,300	
Elections	28,500	
City Assessor	129,900	
City Attorney	221,900	

City Clerk	147,300	
General and Administrative	31,000	
City Treasurer	418,600	
Income Tax	123,000	
Information Management	647,000	
Public Buildings	79,600	
Personnel Administration	173,100	
Police	2,260,200	
Fire	929,800	
Public Safety	560,600	
Plan Board	1,200	
Neighborhood Services	238,700	
Public Works	478,900	
Sidewalks, Alleys and Storm Sewers	191,100	
Parking	87,300	
Downtown	86,200	
Park Facilities	480,700	
Recreation	124,200	
Debt Service	109,000	
Transfers-Out	<u>714,900</u>	
TOTAL GENERAL EXPENDITURES		\$8,552,500

MAJOR STREETS FUND

Public Works	\$4,100
Street Construction	150,000
Routine Maintenance	130,000
Sweeping & Flushing	20,100
Trees & Shrubs	10,500
Drainage Structures	45,400
Grass & Weed Control	1,000
Routine Maintenance-Bridges	2,200
Traffic Signs-Maintenance	29,400
Traffic Signals-Maintenance	7,000
Pavement Markings	17,200
Winter Maintenance	128,500
State Trunkline-Traffic Signal Maintenance	5,800
State Trunkline-Surface Maintenance	22,300
State Trunkline-Sweeping & Flushing	10,900
State Trunkline-Trees & Shrubs	1,300
State Trunkline-Drainage Structures	15,300
State Trunkline-Roadside Cleanup	1,800
State Trunkline-Grass & Weed Control	2,400

State Trunkline-Traffic Signs	2,000	
State Trunkline-Winter Maintenance	86,300	
Transfers-Out	<u>169,200</u>	
TOTAL MAJOR STREET EXPENDITURES		\$862,700

LOCAL STREETS FUND

Public Works	\$2,000	
Street Construction	106,300	
Routine Maintenance	161,200	
Sweeping & Flushing	24,200	
Trees & Shrubs	8,900	
Drainage Structures	61,700	
Grass & Weed Control	3,500	
Traffic Signs-Maintenance	16,700	
Traffic Signals-Maintenance	1,000	
Pavement Markings	10,300	
Winter Maintenance	138,100	
Transfers-Out	<u>53,100</u>	
TOTAL LOCAL STREET EXPENDITURES		\$587,000

POOL FUND

Operational	\$142,200	
Transfers-Out	<u>16,400</u>	
TOTAL POOL EXPENDITURES		\$158,600

DOG PARK FUND

Supplies	<u>\$500</u>	
TOTAL DOG PARK EXPENDITURES		\$500

DOWNTOWN DEVELOPMENT AUTHORITY FUND

DDA	\$60,700	
Transfers-Out	<u>3,000</u>	
TOTAL DDA EXPENDITURES		\$63,700

LIBRARY FUND

Public Buildings	\$45,600	
Community Library	306,000	
Transfers-Out	<u>114,600</u>	
TOTAL LIBRARY EXPENDITURES		\$466,200

AIRPORT FUND

Operational	\$319,200	
Debt Service	76,900	

Transfers-Out	<u>44,900</u>	
TOTAL AIRPORT EXPENDITURES		\$441,000
PS BLDG DEBT SERVICE FUND		
Debt Service	<u>\$407,000</u>	
TOTAL PS BLDG DEBT SER EXPENDITURES		\$407,000
LIBRARY CAP IMPR BNDS-DEBT RET FUND		
Debt Service	<u>\$54,700</u>	
TOTAL LIBRARY DEBT SER EXPENDITURES		\$54,700
WATER DEBT SERVICE FUND		
Debt Service	<u>\$230,400</u>	
TOTAL WATER DEBT SER EXPENDITURES		\$230,400
SEWER DEBT SERVICE FUND		
Debt Service	<u>\$508,900</u>	
TOTAL SEWER DEBT SER EXPENDITURES		\$508,900
CAPITAL IMPROVEMENT PROJECTS FUND		
General Government	<u>\$5,000</u>	
TOTAL CAP. IMPR. EXPENDITURES		\$5,000
INDUSTRIAL PK INFRASTRUCTURE IMPRV FUND		
Economic Development	<u>\$200,000</u>	
TOTAL INDUSTRIAL PARK INFRA IMPRV EXPENDITURES		\$200,000
HOLLAND PARK VETERANS MEMORIAL FUND		
Administration	<u>\$85,800</u>	
TOTAL HOLLAND PK VETERANS MEM EXPENDITURES		\$85,800
DIAL-A-RIDE FUND		
Labor	\$382,400	
Administrative & General	258,800	
Materials & Supplies	159,500	
Transfers-Out	<u>49,800</u>	
TOTAL DIAL-A-RIDE EXPENDITURES		\$850,500

RE-LENDING LOW INTEREST PROGRAM FUND		
USDA IRP Principal	\$12,800	
USDA IRP Interest	<u>600</u>	
TOTAL RE-LENDING EXPENDITURES		\$13,400
SEWAGE DISPOSAL SYSTEM FUND		
Production	\$1,105,000	
Transmission	418,600	
Customer Services	29,600	
Industrial Pretreatment	154,000	
Lift Stations	14,300	
Big Rapids Township	1,000	
Transfers-Out	<u>1,104,300</u>	
TOTAL SEWAGE DISPOSAL EXPENDITURES		\$2,826,800
WATER SUPPLY SYSTEM FUND		
Production	\$1,027,500	
Transmission	585,500	
Customer Services	30,800	
Transfers-Out	<u>711,800</u>	
TOTAL WATER SUPPLY EXPENDITURES		\$2,355,600
SANITATION FUND		
Leaf Pickup & Composting	\$60,400	
Garbage Disposal/Composting	956,900	
Customer Services	51,200	
Transfers-Out	<u>131,700</u>	
TOTAL SANITATION EXPENDITURES		\$1,200,200
SEWER REPLACEMENT FUND		
Equipment & Project Costs	<u>\$345,000</u>	
TOTAL SEWER REPL EXPENDITURES		\$345,000
WATER REPLACEMENT FUND		
Equipment & Project Costs	<u>\$300,000</u>	
TOTAL WATER REPL EXPENDITURES		\$300,000
DPW FUND		
Administrative & General	\$1,085,800	
Transfer-Out	<u>115,700</u>	
TOTAL DPW EXPENDITURES		\$1,201,500

MOTOR POOL FUND		
Administrative & General	\$790,500	
Transfer-Out	<u>83,900</u>	
TOTAL MOTOR POOL EXPENDITURES		\$874,400
DISC GOLF FUND		
Administrative	<u>\$10,000</u>	
TOTAL INSURANCE EXPENDITURES		\$10,000
MUSKEGON RIVER SAFETY FUND		
Administrative	<u>\$1,900</u>	
TOTAL RIVER SAFETY EXPENDITURES		\$1,900
MILLER & AHLGREN TRUST FUND		
Administrative	<u>\$20,000</u>	
TOTAL MILLER & AHLGREN EXPENDITURES		\$20,000
SUSAN JENNINGS MEMORIAL FUND		
Administrative	<u>\$1,500</u>	
TOTAL SUSAN JENNINGS EXPENDITURES		\$1,500
PLAYSCAPE FUND		
Administrative	<u>\$300</u>	
TOTAL PLAYSCAPE FUND		\$300
RIVERWALK FUND		
Administrative	<u>\$11,000</u>	
TOTAL RIVERWALK EXPENDITURES		\$11,000
ACT 345 RETIREMENT FUND		
Administration	<u>\$1,029,700</u>	
TOTAL ACT 345 RETIREMENT EXPENDITURES		\$1,029,700

BE IT FURTHER RESOLVED, the City Manager is authorized to amend individual line items within the FY 16-17 City of Big Rapids Budget such that the General Fund and all other fund totals remained unchanged, and

BE IT FURTHER RESOLVED, FUND 701 -- Trust & Agency, FUND 703 -- Tax Collection, FUND 705 -- Income Tax, FUND 731 -- Supplemental Pension, FUND 750 -- Payroll, and FUND 751 -- Housing -- Payroll do not have budgeted revenues or expenditures, are balance sheet accounts, and therefore, do not have fund balances.

BE IT FURTHER RESOLVED, the FY 16-17 anticipated fund balance carry-overs are recognized such that the expenditures appropriated do not exceed the sum of the anticipated revenues plus the carry-overs on a fund-by-fund basis as attached.

BE IT FURTHER RESOLVED, the City Commission levies a tax of 11.2334 mills for the period of July 1, 2016 through June 30, 2017, on all real and personal taxable property in the City of Big Rapids, according to the valuation of the same. The remainder of the tax is levied for the purpose of defraying the general expense and liability of the City of Big Rapids and is levied pursuant to the Charter of the City of Big Rapids. The maximum authorized levy according to the City Charter is 15.0 mills, and

BE IT FURTHER RESOLVED, the City Commission levies a tax of 1.0000 mil as part of the 11.2334 mills for the period of July 1, 2016 through June 30, 2017, on all real and personal taxable property in the City of Big Rapids, according to the valuation of the same to be used exclusively for the annual street program, to include street and alley surface infrastructure only (asphalt, milling, striping etc.) This mil does not include utility work or complete street rebuilding.

BE IT FURTHER RESOLVED, the City Commission levies a tax of 4.5300 mills for the period of July 1, 2016 through June 30, 2017, on all real and personal taxable property in the City of Big Rapids, according to the valuation of the same. This tax is levied for the purpose of defraying the cost of supporting the retirement plan for qualified personnel of the Department of Public Safety of the City of Big Rapids pursuant to the provisions of ACT 345 of the Public Acts of 1937, as amended, as approved by a vote on August 7, 1972, and

BE IT FURTHER RESOLVED, the City Commission levies a tax of 2.7412 mills for the period of July 1, 2016 through June 30, 2017, on all real and personal taxable property in the City of Big Rapids, according to the valuation of the same. This tax is levied for the purpose of defraying the cost of paying principal and interest payments and agent fees for the Public Safety Building bond, and

BE IT FURTHER RESOLVED, the City Commission levies a tax of 1.0000 mil for the period of July 1, 2016 through June 30, 2017, on all real and personal taxable property in the City of Big Rapids, according to the valuation of the same to be used exclusively for library operations.

BE IT FURTHER RESOLVED, the City Commission does hereby levy a tax of 2.0000 mills for the period of July 1, 2016 through June 30, 2017 on all real and personal taxable property in the City of Big Rapids, according to the valuation of the same in a district known as Downtown Development District. This tax is levied for the purpose of defraying the cost of Downtown Development Authority, and

BE IT FURTHER RESOLVED, the City Commission imposes a 1% administration and collection fee on all levies of property taxes pursuant to MCL 211.44.

Yeas: Anderson, Hogenson, James, Rothstein

Nays: None

The Mayor Pro-Tem declared the Resolution adopted.

Dated: June 6, 2016

RESOLUTION NO. 16-53

Commissioner Rothstein moved, supported by Commissioner James, the adoption of the following:

**RESOLUTION EXCUSING MAYOR WARBA
FROM THE JUNE 6, 2016 CITY COMMISSION MEETING**

NOW, THEREFORE, BE IT RESOLVED, that the City Commission excuses Mayor Warba from the regular meeting of June 6, 2016.

Yeas: Anderson, Hogenson, James, Rothstein

Nays: None

The Mayor Pro-Tem declared the resolution adopted.

Dated: June 6, 2016

Commissioner James informed the Commission that Riversbend is where she takes her dog, and wondered if there would be a conflict of interest. City Attorney Eric Williams stated that there would not be.

RESOLUTION NO. 16-54

Commissioner Rothstein moved, seconded by Commissioner Anderson, the adoption of the following Resolution:

**RESOLUTION REFERRING REZONING OF
745 WATER TOWER ROAD
FROM R-2 TO C-1 TO THE CITY PLANNING COMMISSION**

WHEREAS, James Scott, owner of Riversbend Animal Hospital P.C. is interested in purchasing property at 745 Water Tower Road, and

WHEREAS, Mr. Scott has made an offer on the property whereby the seller has accepted contingent upon zoning changes, and

WHEREAS, James Scott is requesting that this property be rezoned from R-2 to C-1, which is consistent with an adjoining property, and

WHEREAS, James Scott is also requesting a text change in the Big Rapids Zoning Ordinance within the C-1 permitted uses to include a veterinary hospital, which is currently only allowed in C-3 zones, and

WHEREAS, it is required for the City Planning Commission to make a recommendation on the rezoning of 745 Water Tower Road and the text change.

NOW, THEREFORE, BE IT RESOLVED that the City Commission hereby directs the City Planning Commission to conduct a public hearing on the rezoning of 745 Water Tower Road and the review of the zoning text and to provide the Commission with a recommendation for action.

Yeas: Anderson, Hogenson, James, Rothstein

Nays: None

The Mayor Pro-Tem declared the resolution adopted.

Dated: June 6, 2016

UNSCHEDULED BUSINESS

Commissioner Anderson stated that there was a shortage of Zinnias this year. The City gives out a free flat of Zinnias to City residents in the Spring. This year the coupons were gone in two days. In the past, the City budgeted \$2,000 for Zinnias, which usually bought between 240 - 250 flats. This year only \$1,198 were expensed with 150 flats being purchased.

In 1937 the president of the Big Rapids Garden Club established the first Zinnia Festival in Big Rapids. Zinnias have had a presence in Big Rapids for a very long time. Zinnias are a very hardy flower, low maintenance, heat and drought tolerant, and have a brilliant color. Commission Anderson believes that this is an opportunity to allow residents to participate in the beautification of Big Rapids. If there are any leftover flats, they can be planted in the City parks and around the City.

Steve Sobers mentioned that last year there were a lot of flats that did not get picked up and decided to cut back on the amount of flats ordered this year. \$2,000 has been set aside for Zinnias next year.

There being no further business to come before the City Commission, the Mayor Pro-Tem declared the meeting adjourned at 7:35 p.m.

Mayor Pro-Tem Tom Hogenson

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Tamyra K. Gillis, City Clerk