

CITY OF BIG RAPIDS MEMORANDUM

TO: City Election Nominees
FROM: Tamyra K. Gillis, City Clerk
DATE: April 26, 2017
SUBJECT: General Municipal City Election – November 7, 2017

The following is pertinent information pertaining to the November 7, 2017 General Municipal City Election for the election of Mayor and two City Commissioners.

- 4-26-17 Candidate Petition packets will be ready for distribution.
- 7-25-17 4:00 p.m. Last Day to File Petitions
- 7-28-17 Final submission of Acceptance/ Rejection form.
(Last day to withdraw from election). If an acceptance form is not filed by the candidate by this date, the name will not appear on the ballot.
- 7-28-17 No later than 3 days after submission of petitions - Clerk certifies the sufficiency of the petitions.
- 7-31-17 Clerk certifies names to be on ballot and submits to the County Clerk.
- 10-10-17 Last Day to Register for Election at City Clerk's Office - 8:00 a.m. to 5:00 p.m.
- 11-7-17 ELECTION DAY
- 11-20-17 Organizational Meeting of New City Commission (Oath of Office)

-Qualifications for Commissioners:

- (1) Resident of the City for at least one year prior to the last day for filing petitions
- (2) Registered Elector of the City
- (3) Citizen of the United States
- (4) Shall not be in default to the City

- Petitions must contain not less than 25 nor more than 40 signatures of registered voters of the City of Big Rapids. A person shall not sign more nominating petitions for the same office than there are persons to be elected to the office at the election. (For 2017 – Mayor and two petitions for City Commissioner).

-An Affidavit of Identity and Receipt of Filing must be filed at the time of petition submission.

-Candidates must register with the County Clerk's Office regarding Campaign Fund Statement.

-Terms of office for this election will be as follows:

City Commissioners	November 20, 2017 to November 15, 2021
Mayor	November 20, 2017 to November 15, 2021